

# **Cheveley Parish Council**

**Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG**

**Tel: 07483 107014**

**Email: [clerk@cheveley-pc.gov.uk](mailto:clerk@cheveley-pc.gov.uk)**

**Website: [www.cheveley-pc.gov.uk](http://www.cheveley-pc.gov.uk)**

**Chairman: Mr James Hadlow Vice-Chair: Mr Rob Treanor Clerk: Mrs Sally Hughes**

## **AGENDA PARISH COUNCIL MEETING**

**Notice of Meeting:** Full Council

**Time:** 7.45pm, immediately following the Cheveley Pavilion and Recreation Ground Charity meeting.

**Date:** Tuesday 14<sup>th</sup> October 2025

**Venue:** The Garden Room, Cheveley Parish Hall, 102 High Street, Cheveley

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 8 Quorum 4.



Sally Hughes – Clerk to Cheveley Parish Council  
8<sup>th</sup> October 2025

### **THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

- 056/25/26 Apologies and approvals of absence. Councillor vacancies and co-option** (LGA 1972, s.85)
- 057/25/26 Declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).
- 058/25/26 Open Forum for Public Participation (10 mins)** – at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 059/25/26 Approval of the Minutes for the full council meeting held on 12<sup>th</sup> August 2025**
- 060/25/26 Matters Arising including reports from the Clerk, Councillors and volunteers** (for information only)  
To note report from the Clerk (written) of work in progress and actions completed.
- 061/25/26 Reports from District and County Councillors (verbal)**
- 062/25/26**
- a) Planning Matters – considered under delegated authority
    1. 25/00924/FUL Ashley House, 28 Ashley Rd - Demolition of existing front porch and rear conservatory, construction of new porch, infill rear extension, new boundary wall and gates, external alterations and associated works. There were no comments or objections.
  - b) Planning Matters
    2. 25/00969/FUL & 25/00970/LBC – 159 High St, outbuilding conversion to single storey extension
    3. Disabled Bay – Spurling Close

c) Planning Outcomes

1. 25/00716/VAR – 14 Meadow Lane, vary conditions – approved
2. Appeal - APP/V0510/D/25/3369043 30 Little Green, Cheveley, Newmarket, CB8 9RG – dismissed
3. 25/00713/FUL – 51 High Street, 2 storey extension – approved
4. 25/00731/FUL – 127 High Street, single storey extension and porch - approved
5. 25/00775/FUL – 5 Newmarket Road – refused
6. 25/00815/FU – 25 Spurling Close – side extension - approved

**063/25/26 Finance – payments for agreement this month:**

- (a) To agree payments for the month as per the Financial Transaction List
- (b) To note monies received as per the Financial Transaction List
- (c) Charity Expenditure – to ratify expenditure requested at the Cheveley Pavilion and Recreation Ground Charity meeting held 14<sup>th</sup> October 2025.
- (d) To note completion of External Audit.
- (e) Bank reconciliation – to confirm bank reconciliation has been verified
- (f) Bank Accounts – to review options for new bank account
- (g) Quarterly Reports – to review and accept
- (h) St Mary's Church – to consider request to sponsor Christmas tree

**064/25/26 Highways**

- (a) To consider purchase of two batteries for MVAS signs to replace originals
- (b) Paddock fencing – to receive concerns about new style fencing
- (c) Parking on High St, near Church Terrace – to consider response to resident's letter
- (d) Double Yellow Lines – to consider additional lining

**065/25/26 Community/Community Groups**

**Cheveley Parish Hall:**

- (a) To note hall accounts, bookings and analysis for Aug and Sept 25.
- (b) Hallmaster – to receive an update
- (c) Damp at hall – to receive an update
- (d) Retaining wall at parish hall – to receive update

**066/25/26 Website**

To receive an update – preview site available at <https://cheveley.pcwpreview.co.uk/>

**067/25/26 Policies**

Tree Management Policy – to review and adopt

**068/25/26 Cemetery**

To consider quotation for work to replace fencing at cemetery

**069/25/26 HR**

Clerk's hours

**070/25/26 Date of Next Meeting and Matters for Future Consideration**

11<sup>th</sup> November 2025

- 2026/27 Budget
- Fixed Asset Update
- LHI bid for 2025/26
- Hallmaster T&Cs
- Appoint contractor for Tree Survey Inspection Quotation
- Historic filing