

# **Cheveley Pavilion & Recreation Ground Charity**

**Registered Charity Number 1082799**

**Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG**  
**Telephone: 07483 107014**  
**Chairman: James Hadlow**

## **CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY**

**Held at Cheveley Parish Hall, 102 High Street, Cheveley  
on Tuesday 8<sup>th</sup> July 2025 at 7.30pm**

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### **MINUTES**

Present: James Hadlow (Chair), Rob Treanor, Sheila Marvin, Brent Noble, Richard Jackson, Jane Gibson, Sallie Thomas and Sue Willows

County Councillor: Cllr Edge

District Councillor:

Members of the public: 5 members of the public were present

Secretary: Sally Hughes

The meeting opened at 7.30pm

1. Apologies and approvals for absence - none
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation - none
4. Approval of the Minutes of the Meeting held on 10th June 2025 – the minutes were approved and signed as a true record by the Chairman.
5. Matters Arising including reports from the Secretary and Trustees (verbal) – noted.
6. Finance and Administration
  - a. Payments for consideration and approval this month  
Yu Energy - £30.63
  - b. To note monies received - none
7. Pavilion and Recreation Ground Matters
  - a. Pavilion accessibility and disabled toilet – to receive update - three building companies met with trustees James Hadlow and Richard Jackson to assess the work required to improve accessibility at the pavilion, including converting the existing toilets into a single accessible WC. Of the three, only two companies followed up with detailed quotes, copies of which have been shared with all trustees. James Hadlow recommended awarding the contract to AJP Builders (Newmarket) at a cost of £24070 + VAT. All trustees agreed with this proposal, noting that AJP Builders is a local business with a proven track record, having recently

completed several high-quality projects in the village. To minimise disruption at the recreation ground, the work will be scheduled to begin after the October half-term.

- b. Security improvements to security gates and barrier – to receive update. James Hadlow has met with gate installer. Two locks have been damaged and need to be replaced at a cost of £92 each. The contractor also quoted for fitting a shielded padlock to the vehicular gate at a cost of £300 plus £32.95 for the padlock. This work was approved by all trustees.  
The CCTV camera near the car park has been adjusted and branches removed so that the vehicular gate entrance is visible on the CCTV system.
- c. Insurance – to consider insurance cover for gates/fences/walls. Trustees reviewed the level of insurance for gates/fences/walls and deemed that £30k is adequate.
- d. Car park fence – to review quote to repair fence- trustees agreed to a quote of £475 to repair the broken posts and rails at the recreation ground.

- 8. Next meeting date and items for consideration  
12<sup>th</sup> August 25

The Chairman closed the meeting at 7.42pm