

# Cheveley Parish Council

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

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Chairman: Mr James Hadlow Vice-Chair: Mr Rob Treanor Clerk: Mrs Sally Hughes

## AGENDA PARISH COUNCIL MEETING

**Notice of Meeting:** Full Council

**Time:** 7.45pm, immediately following the Cheveley Pavilion and Recreation Ground Charity meeting.

**Date:** Tuesday 12<sup>th</sup> August 2025

**Venue:** The Garden Room, Cheveley Parish Hall, 102 High Street, Cheveley

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 8 Quorum 4.



Sally Hughes – Clerk to Cheveley Parish Council  
5<sup>th</sup> August 2025

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

- 042/25/26** Apologies and approvals of absence. Councillor vacancies and co-option (LGA 1972, s.85)
- 043/25/26** Declarations of Pecuniary and Non-Pecuniary Interests – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).
- 044/25/26** Open Forum for Public Participation (10 mins) – at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 045/25/26** Approval of the Minutes for the full council meeting held on 8<sup>th</sup> July 2025 and HR Committee meeting held on 25<sup>th</sup> July 25.
- 046/25/26** Matters Arising including reports from the Clerk, Councillors and volunteers (for information only)  
To note report from the Clerk (written) of work in progress and actions completed.
- 047/25/26** Reports from District and County Councillors (verbal)
- 048/25/26** a) Planning Matters
1. 25/00713/FUL – 51 High St, two storey rear extension, single storey side extension
  2. 25/00731/FUL – 127 High St, single storey rear and front porch extensions
  3. 25/00775/FUL – 5 Newmarket Road - extend current pitched roof to create 1 and 1/2 storey dwelling. Replace existing roof tiles throughout, replace existing windows, new pitched roof over current flat roof, rebuild current conservatory and construct new mono-pitch front roof, other changes to external appearance
  4. 25/00815/FUL – 25 Spurling Close - single storey side extension and alterations to internal layout. New dropped kerb enabling off street parking
  5. [Cambridgeshire and Peterborough Local Nature Recovery Strategy](#) – public consultation – to consider response

6. To authorise delegated powers to the Clerk to respond to planning applications received during August and September as there is no meeting in September. All applications will be circulated by email so that councillors have an opportunity to respond.

b) Planning Outcomes

1. 25/00354/VAR – 53 Centre Drive – to vary conditions – approved
2. 25/00047/FUL & 25/00042/FUM – Warren Place - erection of kitchen and storage building, hardstanding area, new access driveway – approved

**049/25/26 Finance – payments for agreement this month:**

- (a) To agree payments for the month as per the Financial Transaction List
- (b) To note monies received as per the Financial Transaction List
- (c) Charity Expenditure – to ratify expenditure requested at the Cheveley Pavilion and Recreation Ground Charity meeting held 12<sup>th</sup> August 2025.
- (d) Bank reconciliation – to confirm bank reconciliation has been verified
- (e) Quarterly Reports – to note and accept
- (f) Grant application – to consider application from Magpas for a £200 grant
- (g) To authorise delegation for the Clerk to set up payments for August-September due to no meeting being held in September. All payments will be circulated by email before settlement.

**050/25/26 Highways**

**051/25/26 Community/Community Groups  
Cheveley Parish Hall:**

- (a) To note hall accounts, bookings and analysis for July 25.
- (b) Hallmaster – to receive an update
- (c) Damp at hall – to receive an update
- (d) Retaining wall at parish hall – to receive update
- (e) To consider request for banner on the parish hall fence

**052/25/26 Website**

To receive an update

**053/25/26 Policies**

Tree Policy and risk assessment – to note work being carried out to update the Tree Policy and Risk Assessment

**054/25/26 HR**

**Public Bodies (Admissions to Meetings) Act 1960 S2**

The meeting will now be closed to discuss confidential HR matters.

To discuss HR matters

To note NJC pay award

To note Clerk's annual leave and cover arrangements

**055/25/26 Date of Next Meeting and Matters for Future Consideration**

14<sup>th</sup> October 2025