

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

**Held at Cheveley Parish Hall, 102 High Street, Cheveley
on 10th June 2025 at 7.30pm**

MINUTES

Present: James Hadlow (Chair), Rob Treanor, Sheila Marvin, Brent Noble, Richard Jackson, Jane Gibson and Sue Willows

County Councillor: Jonny Edge

District Councillor: James Lay, Alan Sharp

Members of the public: three members of the public were present

Secretary: Sally Hughes

The meeting opened at 7.30pm

1. Apologies and approvals for absence – Sallie Thomas - holiday
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – no participation
4. Approval of the Minutes of the Meeting held on 13th May 2025. The minutes were approved and signed as a true record by the Chairman.
5. Matters Arising including reports from the Secretary and Trustees (verbal). - none
6. Finance and Administration
 - a. Payments for consideration and approval this month
Yu Energy - £31.49
 - b. To note monies received:
None
7. Pavilion and Recreation Ground Matters
 - a. Pavilion accessibility and disabled toilet – to receive update. James Hadlow and Richard Jackson had met with a second builder. The Clerk has received his quotation today. She will also contact the other contractor to ask them to quote for the additional work at the Hall so that both quotes can be compared side-by-side, ready for a decision at the July meeting.

- b. Annual Play Area Inspection Report – to receive report of medium risk items. Richard Jackson reported the following findings on the medium risk items:
- Swing – mixed bay, separation of surface – this could be improved if it was filled with soil.
 - Swing – 2 Junior/2 Toddler - some corrosion with some chain wear - RB to monitor
 - Adventure Trail – wood decay, primary caused by strimmer damage – RB to monitor
 - Multiplay Junior – metal wire ropes are exposed. RB to monitor for any sharp points
 - Kompan – surface issues – RB to monitor
 - Swing basket – potential wear in the bushes – RB to monitor
- c. Travellers – to receive an update – the Chairman confirmed that there was a recent visit from a group of travellers who broke into the recreation ground. The travellers were moved on by the police within 12 hours of arriving. Thanks were given to Sally Hughes, James Hadlow, Richard Jackson and Sheila Marvin for their help dealing with the matter.

Travellers – to consider appointing a security advisor – after consulting with the police, the Chairman confirmed that the existing measures in place are proportionate to the potential risk. The meeting discussed cost-effective ways of further improving the existing measures and it was decided to implement the following:

- Move the CCTV camera angle so that it is pointed at the gate
- Install additional shanks, a shroud and padlock to the vehicular gate. If this is not possible then consider a heavy-duty chain and padlock
- Plant trees around and at the bottom of the lower car park
- Inspect the existing fence for decay/weak spots and repair as needed.

8. Next meeting date and items for consideration
8th July

Closed at 7.45pm