

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

**Held at Cheveley Parish Hall, 102 High Street, Cheveley
on 11th March 2025 at 7.30pm**

MINUTES

Present: James Hadlow (Chair), Rob Treanor, Sheila Marvin, Brent Noble, Richard Jackson, Jane Gibson, Sallie Thomas and Sue Willows

District & County Councillor: Cllr Sharp for part of the meeting

Members of the public: one

Secretary: Sally Hughes

The meeting opened at 7.30pm

1. Apologies and approvals for absence – Cllr Lay
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – one member of the public was present
4. Approval of the Minutes of the Meeting held on 11th February 2025 – the minutes were signed as a true record by the Chairman.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
6. Finance and Administration
 - a. Payments for consideration and approval this month
Yu Energy – £51.43
 - b. To note monies received:
£25.00 Newmarket Cycling Club, venue hire
£4962 – Juddmonte Farms, donation for cost of security barrier and gates. It was agreed to write a thank you letter to Juddmonte Farms.
7. Pavilion and Recreation Ground Matters
 - a. Footpath to the sports pavilion – to receive update. James Hadlow reported that the contractor had been back to the site and repaired the path and dog tap. It was agreed to purchase a water bowl that fits to the wall as the current bowl keeps blowing away. The cost is £21.99 + VAT.

- b. Conifer hedge – to receive update and consider work to cut back overhanging branches – James Hadlow reported that he had discussed the trees with the property owner. They have decided not to cut back the trees. The trustees have also decided not to cut the trees on the recreation side for the time being. However, it was noted that the trees at the top of the road were overgrowing the streetlight. This will be reported to Highways as they are responsible for keeping the lights clear. Sally Hughes will write to the owners to update them.
- c. Attempted break in – to receive update – following the recent attempted break in at the recreation ground and submission of CCTV and evidence by the parish council, a suspect has been arrested. The police would like to take a statement from a trustee who would be willing to appear in court if necessary to support the statement. Sheila Marvin has offered to represent the charity. Richard Jackson has offered to accompany her. James Hadlow will update PC Sparkes.
- d. Basketball court – to receive update – the charity previously agreed a process for progressing the basketball court proposal. However, this was delayed due to higher priority projects at the recreation ground. The matter will be reviewed at the April meeting.
- e. Pavilion accessibility and disabled toilet – James Hadlow thanked Richard Jackson and Sally Hughes for their work on this project. The trustees understand that they have an obligation to make reasonable adjustments to ensure that a public building is accessible. The meeting decided that the existing two toilets would be knocked into one and made into an accessible WC. Richard Jackson will revise his diagram so that building contractors have a specification on which to quote. The meeting also discussed access to the main building. It has been ascertained that access via the rear of the building would be most cost-effective and require less modifications than amending the front access. Richard Jackson will also draw up a plan for this access. Sally Hughes will look for funding options to help with the cost of the work.

8. Next meeting date and items for consideration

8th April 25

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Closed at 8.10pm