

# Cheveley Parish Council

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Tel: 07483 107014

Email: [clerk@cheveley-pc.gov.uk](mailto:clerk@cheveley-pc.gov.uk)

Website: [www.cheveley-pc.gov.uk](http://www.cheveley-pc.gov.uk)

**Chairman: Mr James Hadlow Vice-Chair: Mr Rob Treanor Clerk: Mrs Sally Hughes**

## AGENDA

**Notice of Meeting:** Full Council

**Time:** 7.45pm, immediately following the Cheveley Pavilion and Recreation Ground Charity meeting.

**Date:** Tuesday 8<sup>th</sup> April 2025

**Venue:** The Garden Room, Cheveley Parish Hall, 102 High Street, Cheveley

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 8 Quorum 4.



Sally Hughes – Clerk to Cheveley Parish Council  
3<sup>rd</sup> April 2025

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

- 127/24/25**     **Apologies and approvals of absence. Councillor vacancies and co-option** (LGA 1972, s.85)
- 128/24/25**     **Declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).
- 129/24/25**     **Open Forum for Public Participation (10 mins)** – at the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 130/24/25**     **Approval of the Minutes for the meeting held on 11<sup>th</sup> March 2025.**
- 131/24/25**     **Matters Arising including reports from the Clerk, Councillors and volunteers** (for information only)  
To note report from the Clerk (written) of work in progress and actions completed.
- 132/24/25**     **Reports from District and County Councillors (verbal)**
- 133/24/25**     a) Planning Matters
1. 25/25/00283/TPO – Meadow Lane, land To West of 104B Centre Drive, tree works
  2. 25/00240/FUL – 30 Little Green, two storey rear extension and porch
  3. 25/00323/TRE & 25/00306/TPO – 165 High Street, tree works
  4. 25/00047/FUL & 25/00042/FUM – Warren Place – erection of kitchen and storage building, hardstanding area, new access driveway, demolition of part existing front wall and partial rebuilding of front wall - Cross-boundary
  5. 25/00327/FUL – 2 Hobbs Warren, single storey extension
  6. Cambs CC – Somerset Court, proposed disabled parking bay
  7. 25/00333/VAR – The Sheiling, 33 Newmarket Road, vary conditions
  8. 25/00354/VAR – 53 Centre Drive, to vary conditions

b) Planning Outcomes

1. 25/00122/TRE – 5 Church Terrace, tree works - permitted
2. 24/01244/FUL – Beech Lodge, 117 Duchess Drive, proposed outbuilding – approved
3. 25/00172/TRE – Glebe House, tree works – permitted
4. 24/00821/FUL – 177 High Street, replacement dwelling, withdrawn
5. 24/01253/FUL – 213 High Street, extension, refused
6. TPO/E/12/24 – 165 High Street, TPO confirmed
7. 25/00177/TPO – URC Tennis Club, tree works permitted
8. TPO/E/01/25 – 32 Ashley Road, TPO confirmed

**134/24/25 Finance – payments for agreement this month:**

- (a) To agree payments for the month as per the Financial Transaction List
- (b) To note monies received as per the Financial Transaction List
- (c) Charity Expenditure – to ratify expenditure requested at the Cheveley Pavilion and Recreation Ground Charity meeting held 8<sup>th</sup> April 2025.
- (d) Bank reconciliation – to confirm bank reconciliation has been verified
- (e) Quarterly Reports and Year End position – to review reports

**135/24/25 Highways**

- (a) Dog bin – Centre Drive – to consider replacement bin

**136/24/25 Community/Community Groups**

**Cheveley Parish Hall:**

- (a) To note hall accounts, bookings and analysis for March 25.
- (b) Damp at hall – to receive an update
- (c) Retaining wall at parish hall – to receive update
- (d) CPR and defibrillator training – to receive update
- (e) Host Premises Licence – to consider renewal

**137/24/25 Cemetery**

To consider quote for plumbing works at cemetery

**138/24/25 Administration**

- (a) Website – to review plans and appoint provider
- (b) Financial Regulation Policy – to adopt new wording to comply with the Procurement Act 2023 and The Procurement Regulation 2024
- (c) Financial Risk Policy – to review and adopt
- (d) Policies – to agree Review Calendar for council policies
- (e) Annual Newsletter – to review draft and approve printing and distribution costs
- (f) September – to agree to not hold meeting

**139/24/25 Date of Next Meeting and Matters for Future Consideration**

13<sup>th</sup> May 2025