

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 13th August 2024 at
7.30pm

MINUTES

Present: James Hadlow, Sheila Marvin, Brent Noble, Richard Jackson, Jane Gibson, and Sallie Thomas

Secretary: Sally Hughes

Meeting opened at 7.30pm by the Chairman

1. Apologies and approvals for absence. – Sue Willow, Rob Treanor
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – 5 members of the public were present.
4. Approval of the Minutes of the Meeting held on 9th July 2024. – the minutes were approved as a true record and signed by the Chairman.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
James Hadlow offered thanks to the Clerk and councillors for helping to swiftly deal with the recent visit from travellers and noted the positive feedback he had received from residents. He also thanked the residents who came to help clear up after the travellers had left the recreation ground.
6. Finance and Administration
 - a. Payments for consideration and approval this month
Bryan Lecoche – bailiff £1418.04
Wave – water bill £38.65
Yu Energy – electric £28.66
 - b. To note monies received:
£60 Dog Show
7. Pavilion and Recreation Ground Matters
 - a. Footpath and disabled access to the sports pavilion – to receive update. The meeting reviewed the one quotation received so far. The Secretary will clarify if it includes the pathway to the play area. Two other quotes will be sought.
 - b. Storeroom – to arrange group to sort and dispose of contents of pavilion store room. The meeting discussed clearing out the store room which includes disposing of various items including bricks, wood and old office furniture. A working group will be

put together and a skip ordered so that the area can be cleared out. The storeroom will then be offered to the sports club in exchange for the smaller store room on the other side of the pavilion. One cupboard and filing cabinet will be moved to the parish hall for the storage of council files. The suggested dates for the working party would be at the end of September.

- c. Security – on Sunday 28th July an uninvited traveller encampment trespassed onto the recreation ground. In order to minimise the impact of this visit, council members approved expenditure to instruct a bailiff to issue an eviction notice. The cost of this notice and related work is £1418.04 inc VAT. The travellers then moved on after receiving the notice and left the site on the evening of Monday 29th July. Work was carried out by volunteers on the following Tuesday to clear up the mess left behind. Following on from this event, the council and trustees agreed to look at measures to restrict vehicular access to the recreation ground.
- The meeting considered the following measures:
- i. Replace wooden fencing with black metal fencing
 - ii. Install lockable vehicular gate with concealed lock
 - iii. Install height restriction barrier with concealed lock
 - iv. Install pedestrian gate
- The secretary will contact contractors, including the one that provided the fencing at the bottom of the rec, for quotations.
- d. Basketball Project – to receive information from Cheveley Sports Club. The trustees have received a response from the Cheveley Sports Club which answered many of the questions raised. The next step will be to ask suppliers for quotations to get an idea of the cost for the project and then where funding can be found.
- The Chairman explained that the trustees had set their priorities as follows:
- i. Improving security at the recreation ground
 - ii. Installation of a path to the pavilion
 - iii. Disability access at the pavilion
- and that the work to get quotes for the basketball survey would likely not commence until later in the autumn.
- e. It was previously agreed to paint the goalposts at the recreation ground. The Secretary has obtained two quotes. The trustees agreed to award the work to Moy Home Maintenance.

8. Next meeting date and items for consideration - 8th October 24.
Meeting closed at 8pm