

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

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## CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 9<sup>th</sup> July 2024 at 7.30pm

### MINUTES

Present: James Hadlow, Sheila Marvin, Brent Noble, Richard Jackson, Sue Willows, Rob Treanor and Sallie Thomas

Secretary: Sally Hughes

Meeting opened at 7.30pm

1. Apologies and approvals for absence – Jane Gibson
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – no members of the public were present
4. Approval of the Minutes of the Meeting held on 11th June 2024 – approved.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
6. Finance and Administration
  - a. Payments for consideration and approval this month
    - Yu Energy £32.88 – 1-30 June 24
    - Yu Energy £34.99 – 1-31 May 24
    - EBAC £159.48 – toilet repair
    - OLP - £561.24 – Hogsback play equipment repair
    - dB Security - £331.75 – relocation of CCTV equipment
  - b. To note monies received:
    - £60 – pavilion booking
7. Pavilion and Recreation Ground Matters
  - a. Footpath and disabled access to the sports pavilion – to receive update – Sally Hughes, Richard Jackson and Sheila Marvin met with a representative of Ely Design to discuss accessibility at the pavilion. Unfortunately, despite chasing for a response, Ely Design has not followed up on the meeting. Action: Sally Hughes to find another architect to advise on possible modifications and legal status.

- b. Play equipment repair – to receive an update. The Hogsback equipment has now been repaired.
  - c. Basketball Area – to approve Feasibility Study question list. The charity trustees reviewed the feasibility study questions and approved them. Action: Sally Hughes will send the list to Cheveley Sports Club.
  - d. To note vandalism and antisocial behaviour at recreation ground – there had recently been an incident of vandalism and criminal damage at the recreation ground. This matter was report to the police and CCTV photos submitted to them. Sally Hughes has followed up with the PCSO but as yet has not received an update. The trustees asked that the police publish the photos and also that they are sent to local schools to identify the vandals.
  - e. To note repair to leak at the pavilion. The leaking overflow pipe at the pavilion has been repaired. The outside tap has also been repaired. James Hadlow said they he would make-good the holes left by the repair.
  - f. Signage – to consider additional signage – the trustees agreed that additional signage was needed at the recreation ground to address the issue of overnight parking, camping, and control of dogs. New signage will be erected after the path has been installed so that it is located in the correct area.
8. Next meeting date and items for consideration – 13<sup>th</sup> August 2024

The meeting was closed by the Chairman at 8pm