

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

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## CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 12<sup>th</sup>  
December 2023 commencing immediately after the meeting of Cheveley Parish  
Council.

### MINUTES

**Present:** James Hadlow, Jane Gibson, Sheila Marvin, Rob Treanor, Sue Willows, Brent Noble, Richard Jackson and Sallie Thomas

**Secretary:** Sally Hughes

There were no members of the public present.

1. Apologies and approvals for absence. – none
2. Declaration of Pecuniary and non-Pecuniary Interests - none
3. Open forum for public participation – no people in attendance
4. Approval of the Minutes of the Meeting held on 14<sup>th</sup> November 23 – the minutes were signed as a true record of the meeting.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
6. Finance and Administration
  - a. Payments for consideration and approval this month  
Eon Next – electric £109.18
  - b. To note monies received:  
None
  - c. Banking
    - i. To note transfer of funds to Co-op bank- noted
    - ii. To approve closure of Nat West account – approved.
7. Pavilion and Recreation Ground Matters
  - a. Playground repairs – to receive update – repairs are due to start on 18<sup>th</sup> December. Richard Jackson has kindly offered to be a point of contact as Sally Hughes is on annual leave.
  - b. Pavilion, Recreation Ground and Basketball facility – to receive a report from Richard Jackson. The meeting reviewed the report by Richard Jackson following a meeting at the recreation ground between two charity trustees and representatives of the Cheveley Sports Club (CSC). The next step is for CSC to carry out a needs survey which they will present at the charity meeting in February 2024.
  - c. To consider proposal from Richard Jackson for a defibrillator for the recreation ground. – the meeting discussed the proposal for a second defibrillator. It was suggested that one should be installed in North Ward. This would come under parish council business rather than the

charity so will be researched and a proposal put forward for the January meeting. Mr Jackson had found an offer from BHF for free defibrillators. The deadline for applications is 15/3/24. **Action:** the Secretary will work with Mr Jackson to ascertain the viability of a new defib for the pavilion and North Ward.

- d. Trees – to receive verbal report from James Hadlow and consider expenditure to remove five trees – James Hadlow and Sallie Thomas had inspected the trees near the boundary wall at the recreation ground and recommended that five trees are removed. The meeting agreed to this work. James Hadlow will meet with the tree surgeon to discuss the work.
- e. Noticeboards – to consider relocation of the existing noticeboard and replacement with smaller board. The meeting agreed to swap out the noticeboards. **Action:** the Secretary will ask the contractor to carry out the work.

- 8. Next meeting date and items for consideration  
Next meeting - 9<sup>th</sup> January 2024

The meeting closed at 9.38pm