

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 12th
September 2023 commencing immediately after the meeting of Cheveley
Parish Council.

MINUTES

Present: James Hadlow, Jane Gibson, Sheila Marvin, Rob Treanor Brent Noble, Sue Willows and Richard Jackson

Secretary: Sally Hughes

There were no members of the public present.

1. Apologies and approvals for absence.
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2. Declaration of Pecuniary and non-Pecuniary Interests
None
3. Open forum for public participation
4. Approval of the Minutes of the Meeting held on 11th July 2023.
The minutes of the meeting were approved and signed by the Chairman.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
 - a) Moy Home Maintenance has been instructed to carry out maintenance work on the pavilion.
 - b) The padlock on one of the bollards has rusted and cannot be opened. Simon Moy has been instructed to remove the padlock before the dog show. The Clerk will purchase new padlocks for both bollards.
 - c) Pride of Place grant for six new trees has been approved.
 - d) Request received from member of the public regarding the Kings Coronation tree planting initiative.
This grant is for micro woods and orchards so I have responded to say that the council does not have the space or capacity to take on such a project but that they have been successful in attaining the Pride of Place grant for six new trees for the recreation ground.
6. Finance and Administration
 - a. Payments for consideration and approval this month
 - i. Wave (Anglian Water) £2.38
 - ii. E'on Next – electricity £168.89
 - b. To note monies received: none
 - c. Nat West – to consider closing bank account. The meeting discussed the ongoing issues with Nat West and agreed that the Charity should look for an alternative bank and close the Nat West account. **Action:** the Secretary will investigate bank options.

7. Pavilion and Recreation Ground Matters
 - a. Playground repairs – to consider quotations for repair or replacement of zip wire and other equipment. The meeting discussed the ongoing issue with wooden play equipment and its inherent issues with rot. It was **agreed** that the Secretary would seek quotations for a replacement cableway to be made from non-wood materials. Jane Gibson recommended Kompan, so they will be approached to provide a quote. The secretary will send Richard Jackson a copy of the annual report.
 - b. Recreation Ground Wall – to consider quotation to clear the vegetation along the wall to provide access. The meeting agreed to the quote of £250 from McGregors.
 - c. Recreation ground wall – to consider quote for repair of wall. The meeting discussed the issues related to repairing the wall. It was agreed that the whole wall would be measured so that the trustees can see the overall cost of the work required. James Hadlow will measure the wall. The item will be revisited at the October meeting.
 - d. CCTV – to consider quotation for additional camera and relocation of kit. The meeting reviewed the quotation for an additional camera at the entrance to the recreation ground. The Secretary said that there is a grant available and it was agreed that she should apply for the grant. She will also enquire if Highways permission is needed.
 - e. Pavilion – to note works completed so far. The interior work, exterior tap, motion sensor light in the outside toilet, and door hinge have been completed. The meeting agreed to pay Moy Maintenance the balance due on the satisfactory completion of the exterior works.
 - f. Letter from member of the public regarding dog mess at the recreation ground – to consider options. The meeting sympathised with the issue but noted that existing signage is doing little to deter dog owners. The issue is thought to be people who let their dogs off the lead and then are distracted by children/phones etc. and do not see when their dog makes a mess. No further action at this time. The Dog Warden already has the recreation ground on her list of venues to visit.
 - g. Pride of Place funding – to note successful grant application. A grant of just under £1000 has been secured to provide additional trees at the recreation ground. Thank you to James Hadlow for completing the grant application.
8. Next meeting date and items for consideration
10th October 2023