

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

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## CHEVELEY PARISH COUNCIL IS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 10<sup>th</sup>  
October 2023 commencing immediately after the meeting of Cheveley Parish  
Council.

### MINUTES

**Present:** James Hadlow, Jane Gibson, Sheila Marvin, Rob Treanor Brent Noble, Sue Willows, Richard Jackson and Sallie Thomas

**Secretary:** Sally Hughes

There were no members of the public present.

1. Apologies and approvals for absence. - None
2. Declaration of Pecuniary and non-Pecuniary Interests - None
3. Open forum for public participation – No public present
4. Approval of the Minutes of the Meeting held on 12th September 2023.  
The minutes of the meeting were approved and signed by the Chairman.
5. Matters Arising including reports from the Secretary and Trustees (verbal).  
The secretary confirmed that a grant from ECDC has been approved for the provision of a new CCTV camera and associated works at the recreation ground.  
Secretary's Report
  - (a) Work at the pavilion is now complete.
  - (b) Some drinks cans in the fridge at the pavilion exploded. This was found by the decorator. CSC were informed.
  - (c) A new padlock key has been given to Tom McGregor to allow access to the recreation ground.
  - (d) CCTV – Highways has confirmed that they don't need to give permission for the CCTV pole if it is on private ground.
  - (e) The Clerk has applied to ECDC for a grant to cover the cost of the additional CCTV camera. ECDC has responded to say that the grant has been put forward for consideration.
6. Finance and Administration
  - a. Payments for consideration and approval this month  
None
  - b. To note monies received:  
£50.00 - Dog Show
  - c. Nat West – to consider alternative bank options – the trustees reviewed three options for the new bank account and voted to proceed with the Co-op Bank.  
**Action:** The secretary will set up the account.

7. Pavilion and Recreation Ground Matters

- a. Playground repairs – to consider quotations for repair or replacement of zip wire and other equipment.  
The trustees reviewed the report outlining the costs for repair or replacement of the zip wire and repairs to two other pieces of equipment.  
The trustees also noted the availability of a grant. Rob Treanor will enquire as to how quickly grant decisions will be made and if any of this work can be paid for using the grant. If the answer is no, or the lead-time for a decision is several months then the trustees agreed to fund the repairs.
  - b. Recreation ground wall – to consider quote for repair of wall. – James Hadlow reported that the wall has been measured at 163.5m. He explained the options for repair and recommended that only the top course of bricks is replaced due to the cost. Overall, the cost will be £24,500. This figure will be budgeted into the spending plans for 2024 and 2025.  
**Action:** The Secretary will speak to the builder to find out how much of the project he would be able to do in one season. It was noted that the wall is a heritage asset and that there may be funding available due to the Charity status of the recreation ground. **Action:** The Secretary will make enquiries.
  - c. To note pavilion close down for winter months.  
The secretary will work with the caretaker to ensure the pavilion is closed down correctly for the winter.
8. Next meeting date and items for consideration – 14th November 2023  
Cheveley Sports Club – to consider proposal  
Quarterly accounts

The meeting closed at 9.13pm