

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: James Hadlow

CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 11th July 2023 commencing immediately after the meeting of Cheveley Parish Council.

MINUTES

Present: James Hadlow, Jane Gibson, Sheila Marvin, Sallie Thomas, Rob Treanor Brent Noble and Sue Willows, Richard Jackson

Secretary: Sally Hughes

1. Apologies and approvals for absence. It was noted that newly co-opted parish councillor Richard Jackson is now trustee of the charity in line with the charity's governing document.
2. Declaration of Pecuniary and non-Pecuniary Interests
3. Open forum for public participation
4. Approval of the Minutes of the Meeting held on 13th June 2023.
5. Matters Arising including reports from the Secretary and Trustees (verbal).
6. Finance and Administration
 - a. Payments for consideration and approval this month
E'on Next – electric £38.68 adjustment
 - b. To note monies received:
Cheveley Sports Club £540.00
Booking £50
Booking £30
 - c. Update to Nat West bank signatories – to remove signatories
It was agreed to remove all non-councillor signatories from the Nat West account in accordance with the Charity's Declaration of Trust. These ex-councillors are C Elbrow, I Jackson and T Peel. **Action:** the Secretary will contact Nat West.
7. Pavilion and Recreation Ground Matters
 - a. Anti-social behaviour – James Hadlow reported that there had been antisocial behaviour at the recreation ground which included throwing glass bottles at the pavilion. CCTV pictures were passed to the police. PCSO Mags Harvey will add the recreation ground to her patrol list.
 - b. Water risk assessment – the recommended works highlighted in the Pavilion Water Risk Assessment were approved. The work is to clean out the hot water tank. A regular program of checks will be put in place and carried out by the caretaker.
 - c. Bookings – noted
 - d. Playground repairs – to consider quotation from OLP Ltd. – the Secretary is speaking to Sovereign Play to see if any of the existing equipment is still under warranty. The

trustees will make a decision about repairs/removal of equipment after this matter has been resolved.

- e. Pavilion – repairs and maintenance – the Secretary had received interest from three contractors for the work but only two submitted quotes. The trustees resolved to accept the quotation from Moy Maintenance based on cost and that the contractor can carry out more of the work required.

8.

Next meeting date and items for consideration

12th September 2023

1. Consider installing a path to the pavilion
2. Relocate CCTV equipment.
3. Investigate a remote camera near the entrance to the ground

The meeting concluded at 9.22pm

Signed: *Sally Hughes*
Secretary
6th July 2023