

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: Mrs Sallie Thomas

CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF CHEVELEY PAVILION & RECREATION GROUND CHARITY

Held at Cheveley Parish Hall, 102 High Street, Cheveley on Tuesday 16th May 2023
commencing immediately after the meeting of Cheveley Parish Council.

MINUTES

Present: Jane Gibson, James Hadlow, Sheila Marvin, Brent Noble, Sallie Thomas, Rob Treanor and Brent Noble.

Secretary: Sally Hughes

There were no members of the public present.

1. Apologies and approvals for absence

S Willows

2. Declaration of Pecuniary and Non-Pecuniary Interests

None

3. Open Forum for Public Participation

None

4. Approval of the Minutes of the Meeting held on 17th April 2023

Minutes were approved as a true record.

5. Matters Arising including reports from the Secretary and Trustees (verbal).

- i. The EDCD dog warden has confirmed that she will patrol the recreation ground and engage with dog owners to encourage responsible dog ownership.
- ii. A new shower has been fitted at the pavilion.
- iii. The Annual Play Inspection Report has been received.

6. Finance & Administration

(a) Payments for consideration and approval this month:

Wave – water bill £39.19

(b) To note monies received: -

7. Pavilion & Recreation Ground Matters

1. Annual Play Area Report – to consider report. The meeting reviewed the summary report provided by the Secretary. They agreed to immediately tape off the Hogsback equipment which had been assessed as high risk due to rot within one of the uprights.

Actions:

R Treanor to inspect equipment

- Secretary to arrange for play equipment to be taped off.
- All trustees to meet at the recreation ground to review the play equipment and pavilion.
- Clerk to get a quote from Online Playgrounds to repair play equipment flagged as high risk within the report.

2. Water safety – to consider report – the trustees accepted the recommendation within the report.

Action: the Secretary will organise a risk assessment for the pavilion.

3. Water damage – to receive feedback from Cheveley Sports Club. The trustees considered the email from Cheveley Sports Club and resolved to purchase new equipment to replace the damaged equipment, as requested by the club.

Signed.....

Dated

8. **Date of next meeting & Matters for Future Consideration.**
13th June 2023
Pavilion project – James Hadlow to draw up a project plan.
Meeting closed at 9.25pm