

# HIRE AGREEMENT

## THE PAVILION, RECREATION GROUND, CHEVELEY

Please note that the pavilion is not currently fully accessible for people with some disabilities or impairments. Cheveley Parish Council is aware of its obligations and responsibilities and is currently addressing the issues through a series of short-term solutions and in considering the long-term future of the building. Should you have any questions regarding accessibility please contact the clerk on 07483 107014 or at clerk@cheveley-pc.gov.uk before completing this hire agreement.

**DATED:**

### PARTIES

- (1) The Pavilion named in clause 2.2 acting by Cheveley Parish Council.
- (2) The person or organisation named in clause 2.3.

**AGREED** as follows:

1. Throughout this Agreement:
  - the Pavilion named in clause 2.2 is referred to as "we"; "our" is to be construed accordingly and "we" and "us" mean and include the Recreation Ground and Pavilion charity trustees, employees, volunteers, agents and invitees
  - the person or organisation named in clause 2.3 is referred to as "you"; and "your" is to be construed accordingly; "you" also includes your employees, volunteers, agents and invitees
  - where you must seek our consent, tell us about something or give us something, you must speak to and seek consent from Cheveley Parish Council
2. In consideration of the hire fee described in clause 2.4, we agree to permit you to use the premises described in clause 2.5 for the purpose described in clause 2.6 for the period(s) described in clause 2.1. The details inserted in sub-clauses 2.1 to 2.6 below and the answers to the questions in sub-clauses 2.7 to 2.11 are terms of this Agreement. This Agreement includes the annexed Standard Conditions of Hire and the Special Conditions of Hire (if any) set out in the attached Schedule.

### 2.1 Date(s) required:

Day(s):	
Date(s):	
Times required:	

(Please include the times required to set up and clear away)

### 2.2 Pavilion

(a) Registered Charity No	<b>1082799 Cheveley Pavilion and Recreation Ground Charity</b>
(b) Authorised Representative	<b>Mrs Sally Hughes</b>
Address	<b>Cheveley Parish Council 102 High Street, Cheveley CB8 9DG</b>
Telephone No.	<b>07483 107014</b>
Email address	<b>clerk@cheveley-pc.gov.uk</b>

### 2.3 Hirer:

(a) Name of hirer	<input type="text"/>
(b) Organisation (if applicable)	<input type="text"/>
(c) Name of Organisation's Authorised Representative	<input type="text"/>
Address	<input type="text"/>
Telephone No.	<input type="text"/>
Email address	<input type="text"/>

### 2.4 Hire Fee

#### Hire Charges (from 1 April 2019)

Pavilion	£10 per hour
Mini soccer pitch (including pavilion and goal nets)	£30 per match
Full size 11v11 pitch (including pavilion and temporary goals)	£50 per match
Pavilion and recreation ground for community event	£50 (day rate)
Refundable damage waiver deposit (applicable for all bookings)	£50

*(please note that the brick barbecues are not available for hire)*

Hire Fee	<input type="text" value="£"/>
Deposit	<input type="text" value="£50"/>

You must pay the full cost of the booking at the time you sign this Agreement. Preferred method of payment is bank transfer. However, if possible, the damage waiver deposit should be issued by cheque. Cheques should be made payable to 'Cheveley Pavilion and Recreation Ground Trust'

Bank Details: Cheveley Pavilion and Recreation Ground Trust

Account: 70690154

Sort Code: 60-15-47

We will refund the damage waiver deposit within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents, nor complaints made to us about noise or other disturbance during the period of the hiring as a result of the hiring.

### 2.5 Premises

Pavilion rooms	<input type="text"/>
If part of pavilion please specify	<input type="text"/>
Storage of equipment	<input type="text"/>

### 2.6 Purpose/description of hiring:

2.7 Will tickets be sold for your event? Yes / No

**2.8** Is food to be provided at the event? Yes / No

**2.9** Is alcohol to be provided at the event? Yes / No

**3.** You agree not to exceed the maximum permitted number of people per room including the organisers/performers

Social area: 24

Social area and changing rooms: 72

**4.** You agree with us to be present (by your authorised representative, if appropriate) during the hiring and to comply fully with this Agreement.

**5.** We and you hereby agree that the Standard Conditions of Hire (see below), together with any additional conditions imposed under the Premises Licence or that we deem necessary, form part of the terms of this Agreement unless we and you agree in writing.

**6.** None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed on behalf Cheveley Pavilion and Recreation Ground Charity.

Signed by the hirer or hirer's representative.

Updated 17<sup>th</sup> March 2023