

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Cheveley Parish Hall, 102 High Street, Cheveley, CB8 9DG

Telephone: 07483 107014

Chairman: Mrs Sallie Thomas

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**CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF  
CHEVELEY PAVILION & RECREATION GROUND CHARITY**

**HELD AT CHEVELEY PARISH HALL, 102 HIGH STREET, CHEVELEY  
ON TUESDAY 9<sup>TH</sup> AUGUST 2022 COMMENCING IMMEDIATELY AFTER  
THE MEETING OF CHEVELEY PARISH COUNCIL.**

## MINUTES

**Present:** Jane Gibson, James Hadlow, Sheila Marvin, Philip Nutt, Brent Noble, Sallie Thomas, Robert Treanor and Sue Willows. Secretary: Marilyn Strand.

There were no members of the public present.  
The meeting was opened at 8:56pm.

**1. Apologies and approvals for absence**

None.

**2. Declaration of Pecuniary and Non-Pecuniary Interests**

None.

**3. Open Forum for Public Participation**

None.

**4. Approval of the Minutes of the Meeting held on 12<sup>th</sup> July 2022.**

The minutes of the meeting held on 12<sup>th</sup> July were approved as a true record and signed by the Chairman.

**5. Matters Arising including reports from the Secretary and Trustees.**

Report from the Secretary NOTED as follows: -

1. Moy Maintenance is still to carry out repairs to the playground equipment and bench (awaiting parts).
2. The pavilion keyholder list has been updated and displayed.

Other matters reported at the meeting: -

- The address for the Cheveley Pavilion and Recreation Ground Charity has been updated to the Parish Hall.
- The accounts for the financial year ending 31<sup>st</sup> March 2022 have been submitted online.

**6. Finance & Administration**

(a) Payments for consideration and approval this month: -

- Wave (pavilion water Apr-Jun 22) - £24.15.
- Eon (pavilion electricity May-Jul 22) - £66.93.

AGREED.

(b) To note monies received: - none.

(c) Q1 accounts and bank reconciliation – NOTED.

**7. Pavilion & Recreation Ground Matters**

(a) Recreation ground wall – to reconsider quotation from Shane Smalley for repairs to the top of the wall following his meeting with the PC - £200 per 1m length. The work would need to be carried out over a five to six-year period. The quotation had included the use of engineering bricks and it was agreed that this should be discussed with the Conservation Officer at ECDC before proceeding.

- (b) To consider automatic on/off sensor for outside toilet light and fire door closer – cost approximately £150.00 plus installation – this was deferred to a future meeting.
- (c) To consider obtaining a quotation for timber treatment to outside toilet doors – this was deferred to a future meeting.
- (d) To consider quotation from DB Services for 3 additional security cameras on the rear and sides of pavilion – a quotation had not yet been received. It was AGREED that a quotation of up to £1,000 could be accepted before the next meeting so that the work could go ahead as quickly as possible.
- (e) Purchase of replacement litter bin for recreation ground car park – cost between £200 and £300 plus installation – AGREED.
- (f) CCTV and 'No Tipping' signage for recreation ground car park – it was agreed to purchase signage to go on the wall immediately behind the recycling bin to try to deter fly-tipping. If the problem with fly-tipping persists, the PTFA will be asked to remove the recycling bin.
- (g) To consider request from Newmarket Lions to use the recreation ground for November fireworks event – it was agreed NOT to allow this because of the many studs with horses in paddocks in the surrounding area.
- (h) Correspondence from resident re: children climbing on recreation ground wall – it was AGREED to ask RH Landscapes and Maintenance Services to remove a fallen tree which is making it easy for children to climb onto the wall.

**8. Date of next meeting & Matters for Future Consideration.**  
13<sup>th</sup> September.

The meeting was closed at 9:15pm.

Signed: Approved and signed by the Chairman

Dated: 27<sup>th</sup> September 2022