

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mrs Sallie Thomas

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**CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF  
CHEVELEY PAVILION & RECREATION GROUND CHARITY  
HELD AT CHEVELEY PARISH HALL, 102 HIGH STREET, CHEVELEY  
ON TUESDAY 8<sup>TH</sup> FEBRUARY 2022 COMMENCING IMMEDIATELY AFTER  
THE MEETING OF CHEVELEY PARISH COUNCIL.**

## MINUTES

**Present:** Alison Day, Jane Gibson, James Hadlow, Sheila Marvin, Brent Noble, Sallie Thomas and Robert Treanor.

There were no members of the public present.

The meeting was opened at 9:05 pm.

### 1. Apologies and approvals for absence

Mr Richard Fullerton had resigned from the Parish Council and is, therefore, no longer a Trustee of the Charity.

### 2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

### 3. Open Forum for Public Participation

None.

### 4. Approval of the Minutes of the Meeting held on 4<sup>th</sup> January 2022

The minutes of the meeting held on 4<sup>th</sup> January were approved as a true record and signed by the Chairman.

### 5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows: -

1. CCTV was installed at the pavilion on Friday 21<sup>st</sup> February. The cameras are positioned to pick up vulnerable areas of the pavilion and do not look out over the play area or surrounding area.
2. The trees planted at the recreation ground have been registered on the Queen's Green Canopy map.
3. Specialist tape has been purchased to cover exposed metal core on the play equipment (as highlighted in the monthly inspection report) but the handyman has not been available to call upon to do this.
4. The Charity's annual return for the financial year ending 31<sup>st</sup> March 2021 has been submitted to the Charity Commission (deadline 31<sup>st</sup> January 2022).
5. Hamill Landscapes carried out tree works at the recreation ground on 2<sup>nd</sup> February.

Other matters reported at the meeting: -

- A written report from Sheila Marvin was – NOTED. Ms Marvin had reported on various issues she had been involved with regarding the pavilion and was thanked for her work to rectify them.

### 6. Finance & Administration

(a) Payments for consideration and approval this month: -

- Wave (pavilion water Oct 21-Jan 22) - £20.06 (Direct Debit).
- Eon (pavilion electricity Oct 21-Jan 22) - £157.82 (Direct Debit).

AGREED.

(b) Proposed Q3 accounts and bank reconciliation – NOTED.

### 7. Pavilion & Recreation Ground Matters

(a) To consider request from resident to hire recreation ground for the erection of a marquee for a wedding celebration (possibly New Year's Eve 2023) – Trustees agreed that the recreation ground is a public open space and therefore cannot be used for a private event to the exclusion of members of the public. Other

concerns raised were potential noise issues, the condition of the ground at the time of year requested and the fact that the recreation ground is used for a local football match on New Year's Day every other year.

- (b) To consider information and quotation from Smalley Building Projects re: recreation ground wall repairs – it was proposed to accept the quotation for £6,500 for the work to the outside of the wall only at this stage – AGREED. It was also agreed to ask McGregor Services to spray the ivy on the inside of the wall and remove elder suckers etc. that are growing along the wall. This should ideally be carried out each year as a matter of course. The Secretary will email the previous contractor to let them know that their services are no longer required and to ask them to remove their signage.
- (c) To note play equipment inspection report – some minor issues had been raised for monitoring. Rob Treanor will tape over the exposed metal core on some of the play equipment with the specialist tape purchased.
- (d) Cleanliness of pavilion – Cheveley Sports Club (CSC) had apologised for not cleaning the floor sooner following the New Year's Day football match. This should now have been completed and James Hadlow will check and liaise with CSC further as necessary.
- (e) To consider removal and disposal of dishwasher (pavilion) – it was AGREED that the dishwasher should be retained but not re-plumbed at present. A plumber will need to cap off the waste pipe and this will be arranged.

**8. Date of next meeting & Matters for Future Consideration.**  
8<sup>th</sup> March.

The meeting was closed at 9:34pm.

Signed: Approved and signed by the Chairman

Dated: 8<sup>th</sup> March 2022