

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mr Ian Jackson

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 17TH APRIL 2018**

MINUTES

Present: Alison Day, Claire Elbrow, Jane Gibson, James Hadlow, Jaquilyn Hascombe-Brook, Ian Jackson (Chair), Sheila Marvin, Brent Noble, Tracey Peel and Sue Willows.

Secretary: Marilyn Strand

There were no members of the public present.

The meeting was opened at 9:42pm.

1. Apologies and approvals for absence – Sallie Thomas (unwell)

2. Declaration of Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. Approval of Minutes

a) of the meeting held on 13th March 2018 – AGREED and signed by the Chairman.

b) of the Extra-Ordinary meeting held on 26th March 2018 – AGREED and signed by the Chairman.

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows:

1. Luke Hamill has said that the trimming of the leylandii/shrubbery on the boundary with Oaklands will now have to wait until after the bird nesting season in late July. This is largely because of the height of the trees which makes it difficult to check for nesting birds before starting work.
2. Line Master is painting the cross-hatching at the recreation ground week beginning 16th April, weather permitting.
3. The fencing and bollards have now been installed at the recreation ground. Padlocks for the bollards need to be purchased and keys distributed to key holders. New signage has also now been erected.

Padlocks have now been purchased and these will be placed in the pavilion to be used as and when necessary.

6. Finance & Administration

(a) Bank account update – the account should be open within the next 2-3 weeks.

(b) To note Charity expenditure paid by PC for April 2018. – the following payments have been made by the PC on behalf of the charity:

McGregor Services (grounds maintenance)	£96.00
ECDC – play area inspection	£24.00
Mylyn Security (bollards)	£558.00
Eon (electricity)	£221.74
SJP Gardening Services (fencing)	£418.75
G Signs & Designs (rec ground signage)	<u>£1,368.00</u>
Total	£2,686.49

7. Pavilion & Recreation Ground Matters

- (a) Proposal for improvements to pavilion & previous plans for consideration – Cllr Elbrow's proposal to redevelop and refurbish the pavilion was discussed. It was agreed that a detailed brief on exactly what might be needed/desired be put together before approaching an architect to draw up plans (previous plans put together some time ago and re-visited at the meeting were deemed to be of no further use). The brief will be based on Cllr Elbrow's suggestions but will also include changing facilities. Cllr Jackson said that Sport England, as a statutory consultee on planning applications regarding sports pavilions, would object to redevelopment which did not include changing facilities. Further information on this was requested for the next meeting. Cllr Jackson will put together the brief and bring it back to the next meeting for discussion.
- (b) Removal and disposal of 'teenage shelter' and old sign from recreation ground – this item was deferred to the next meeting.
- (c) Pavilion cleaning schedule – this item was deferred to the next meeting.
- (d) Review of hire fees for pavilion and recreation ground – there will be no changes to the current fees – AGREED.
- (e) Response from SLCC legal advisor re: Deed of Trust – NOTED.
- (f) To consider attendees for the Cambridgeshire Village Halls & Community Buildings Conference, Wednesday 9th May 2018, Fulbourn – no one is available to attend.
- (g) To note comments made on Social Media re: skate area and basketball hoop – NOTED.

8. Date of next meeting

Annual Meeting, 8th May.

9. Matters for future consideration

All deferred matters.

- 10. Motion to Exclude the Public and Press.** Public Bodies (Admission to Meetings) Act 1960, s.1(2) – AGREED.

11. Staffing Matters

CONFIDENTIAL – to consider paying Secretary's overtime for work on the skate area consultation – 4 hours overtime will be paid (£57.12) – AGREED.

The meeting was closed at 10:32pm.

Signed: Approved and signed by the Chairman Dated: 8th May 2018