

Cheveley Parish Council

c/o 59 West Street, Isleham, Ely, Cambridgeshire, CB7 5SD.

Tel: 01638 780835

Email: clerk@cheveley-pc.gov.uk

Website: www.cheveley-pc.gov.uk

Chairman: Mrs Sallie Thomas. Vice-Chair: Mr James Hadlow. Clerk: Mrs Marilyn Strand.

ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

Notice of Meeting: Full Council

Time: 7:30pm

Date: Thursday 6th May 2021

Venue: Zoom online meeting platform –


<https://us02web.zoom.us/j/88165182503?pwd=aGo3VzI1cE5FL0JFYU1TcWpoSU9pdz09>

Meeting ID: 881 6518 2503 - please contact the Clerk for the Meeting Passcode if you would like to attend.

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 9 Quorum 4.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)


Mrs Marilyn Strand – Clerk to Cheveley Parish Council
30th April 2021

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using an online meeting platform. The meeting will be open to the public (including the press).

- 1/21/22 Election of Chairman and signing of Declaration of Acceptance of Office form**
- 2/21/22 Election of Vice-Chair**
- 3/21/22 Apologies and approvals for absence** (LGA 1972, s85.)
- 4/21/22 Declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).
- 5/21/22 Open Forum for Public Participation (10 mins)** – At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 6/21/22 Approval of Minutes of the meeting held on Monday 26th April (to be signed at a later date).**
Not available – defer to 8th June meeting.
- 7/21/22 Matters Arising including reports from the Clerk, Councillors and volunteers** (for information only)
 - (a) To note report from the Clerk (written) of work in progress and actions completed.
- 8/21/22 Reports from District and County Councillors (Verbal) – defer to May meeting.**
- 9/21/22 Planning Matters**
 - (a) 21/00513/FUL 27 Duchess Drive, Newmarket – new vehicular access and parking.
 - (b) Update on Neighbourhood Plan – Cllrs Day, Fullerton & Hadlow.
 - (c) Report on ECDC planning decisions & Tree Works Applications.

10/21/22 Finance – Payments for agreement this month: -

(a)	Ref: Payee/Item	Chq. No.	Total	Excl. VAT
(1)	Twin Dots – website support May 21	DD	£50.40	£42.00
(2)	Staff costs Apr 21	SO	£1,535.23	
(3)	Clerk expenses Apr 21	BACs	£51.30	
(4)	McGregor Services – Apr 21	BACs	tbc	
(5)	ECDC play area inspection – Apr 21	DD	£30.00	£25.00
(6)	Green Cloud Hosting – May 21	DD	tbc	
(7)	MHH – payroll services Apr 21	DD	£28.80	£24.00
(8)	Anglia Oil Tanks	BACs	£204.00	£170.00
(9)	Playsafety – annual inspection	BACs	£170.40	£142.00
(10)	Anthony Poole Building Solutions	BACs	£43,042.26	£35,868.55
(11)	Wave – cemetery water Jan- Apr 21	DD	£11.66	
(12)	BT telephone & broadband	DD	£73.03	
(13)	Cartridge Save – printer cartridges	BACs	£126.77	£105.64
(14)	SS Motors – heating oil for Hall	BACs	£425.25	£405.00
	<u>Total payments for the month</u>		<u>£tbc</u>	

(b) To note monies received: -

- ECDC - £40,000.00 (precept 1 of 2).
- Ivett & Reed - £35.00 (memorial inscription).
- ECDC - £30.00 playground inspection refund (March inspection not carried out).

(c) To approve and sign the Annual Governance Statement for 2020/21.

(d) To approve and sign the Annual Accounting Statements for 2020/21.

11/21/22 Administration

(a) CAPALC Code of Conduct Training - £40.00 per member (APR 21: 167/20/21(b)).

(b) Summer newsletter.

12/21/22 Community/Community Groups

(a) Cheveley Parish Hall: -

1. Practical completion & final account – KJ Architects/Tony Poole Building Solutions.
2. Update on retaining wall – Cllr Marvin (APR 21: 168/20/21(a)(2)).
3. Pruning of Laurel hedge & proposal for outside area.
4. To consider key holder policy and key holders.
5. To consider telephone/broadband provider.
6. Proposal to open for bookings from 1st August 2021 – Cllrs Day and Treanor.
7. To consider free-of-charge hire for community poppy making event (after opening date) (APR 21: 168/20/21 (a)(10)).
8. To note minutes of Management Team meeting held on 16th March 2021 (APR 21: 168/20/21 (a)(4)).
9. To approve text for website.

(b) To consider purchase of English Bluebells for The Spinney – Cllr Marvin.

(c) Update on LHI application – Cllr Treanor.

(d) To agree a date for re placing bollards on the grass verges on Oak Lane/Saxon Street Road.

(e) Dog fouling issues across the parish – Cllr Day (APR 21: 168/20/21 (f)).

13/21/21 Cemetery Matters

(a) Update on repair of grave stones.

(b) Repair of gate.

14/21/22 Date of Next Meeting & Matters for Future Consideration.