

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Telephone: 01638 780835
Chairman: Mrs Sallie Thomas

CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF
CHEVELEY PAVILION & RECREATION GROUND CHARITY
HELD ONLINE VIA ZOOM MEETING PLATFORM
ON TUESDAY 12TH JANUARY 2021

MINUTES

Present: Alison Day, Richard Fullerton, Jane Gibson, James Hadlow, Sheila Marvin, Brent Noble, Sallie Thomas, Robert Treanor and Sue Willows. Secretary – Mrs Marilyn Strand.

There was 1 member of the public present.
The meeting was opened at 9:53pm.

1. Apologies and approvals for absence

None.

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. Approval of Minutes of the meeting held on 8th December 2020 (to be signed at a later date).

The minutes of the meeting held on 8th December were approved as a true record.

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows: -

1. Spring bulbs have been planted by Cllr Fullerton along the western border of the recreation ground under the trees.
2. Two Deeds of Easement have now been registered against the Title of the recreation ground – one relating to the north-eastern boundary wall (re: ownership and maintenance of the wall) and the other to the western boundary fence (re: maintenance of the strip of land between the PC's and the neighbouring landowner's fencing).
3. The outside light on the northern end of the pavilion was replaced on 7th January.

Other matters reported at the meeting:

- Sheila Marvin - the smoke alarm, emergency lights, fire extinguishers and PAT testing and had taken place.
- The electricity meter box is badly damaged and this will be reported in writing to Eon.
- Ms Marvin had removed and disposed of the old/damaged books that had been stored in the pavilion when the telephone boxes were redecorated.
- Claire Elbow had handed her set of pavilion keys back when she resigned from the PC. Both Richard Fullerton and Sheila Marvin have a full set of keys.

6. Finance & Administration

(a) Payments for consideration and approval this month: -

- Eon – pavilion electricity: £65.67 (Direct Debit).

NOTED.

(b) Q3 accounts and bank reconciliation – NOTED.

7. Pavilion & Recreation Ground Matters

(a) Fire & Safety Solutions – PAT tests and inspection of fire extinguishers and emergency lighting: Sheila Marvin – this had now been completed and everything had passed. A list of all PAT tested items will be placed in the pavilion for reference. One fire extinguisher needs replacing and an invoice for this is expected

(b) To consider replacement of outside light on southern end of pavilion – cost £106.00 +VAT – AGREED.

(c) Covid-19 – update on current guidance in relation to recreation ground & pavilion – none.

8. Date of next meeting & Matters for Future Consideration.

9th February.

Informal meeting with Cheveley Sports Club re: plans for pavilion refurbishment.

The meeting was closed at 10.05pm.

Signed: Approved.

Dated: 9th February 2021