

Cheveley Parish Council

c/o 59 West Street, Isleham, Ely, Cambridgeshire, CB7 5SD.

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Chairman: Mrs Sallie Thomas. Vice-Chair: Mr James Hadlow. Clerk: Mrs Marilyn Strand.

AGENDA

Notice of Meeting: Full Council

Time: 7:30pm

Date: Tuesday 12th January 2021

Venue: Zoom online meeting platform –

<https://us02web.zoom.us/j/82913274434?pwd=STdZemFLNHpNcVNaMmgYK3p5YjMvZz09>

Meeting ID: 829 1327 4434 – please contact the Clerk for the Meeting Password if you would like to attend.

All members of the Council are hereby summoned to attend a Meeting of Cheveley Parish Council for the purpose of transacting the business as set out below.

Members 9 Quorum 4.



THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Cheveley Parish Council
7th January 2021

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using an online meeting platform. The meeting will be open to the public (including the press).

116/20/21 Apologies and approvals for absence (LGA 1972, s85.)

117/20/21 Declarations of Pecuniary and Non-Pecuniary Interests – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting (Standing Orders section 2 (m)).

118/20/21 Councillor Code of Conduct

- (a) Motion to exclude members of the public and press in respect of confidential information which is prejudicial to the public interest.
- (b) Code of Conduct in relation to Journal Article, 7th January 2021.

119/20/21 Open Forum for Public Participation (10 mins) – At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

120/20/21 Approve Minutes of the meeting held on 8th December 2020 (to be signed at a later date).

121/20/21 Matters Arising including reports from the Clerk, Councillors and volunteers (for information only)

- (a) To note report from the Clerk (written) of work in progress and actions completed.

122/20/21 Reports from District and County Councillors (Verbal).

123/20/21 Planning Applications & Planning Matters

- (a) 20/01672/FUL 6 Moulton Road – single-storey part rear/part side extension, first floor rear extension, single-storey front infill extension, undercover area and alterations including enlargement of existing dormer.
- (b) 20/01506/FUL 11 Newmarket Road – single-storey rear extension. AMENDMENT: change of design. For information only.
- (c) 20/01648/FUL 129 Centre Drive, Newmarket – carport and store in front garden and upgrade of the front boundary to replace fence with gate and dwarf wall.
- (d) 20/01701/VARM Land to rear of The Paddocks – to vary Condition 1 (Approved drawings) of previously approved 17/01518/FUM for residential development of 10 dwellings together with new access from The Paddocks.
- (e) 20/01761/FUL 15 High Street – erection of single garage and double car port on front of drive to replace fabric garage.
- (f) Response from Lucy Frazer MP re: destruction of trees at 217 High Street.

- (g) Report on ECDC planning decisions & Tree Works Applications.

124/20/21 Finance – Payments for consideration and approval this month: -

(a)	Ref: Payee/Item	Chq. No.	Total	Excl. VAT
(1)	Twin Dots – website support Jan 21	DD	£50.40	£42.00
(2)	Staff costs Dec 20	SO	£1,535.23	
(3)	Clerk expenses Dec 20	101344	£36.45	
(4)	Eon Street Lighting Jan 21	DD	£41.84	£39.85
(5)	McGregor Services – Dec 20	101345	£96.00	£80.00
(6)	ECDC play area inspection – Dec 20	DD	£30.00	£25.00
(7)	Green Cloud Hosting – Jan 21	DD	£47.88	£39.90
(8)	MHH – payroll services Dec 20	DD	£27.60	£23.00
(9)	TBM – ESET renewal	101346	£31.80	£26.50
(10)	TBM – IT support (4 hrs/6 months)	101346	£259.20	£216.00
(11)	KJ Architects – month 2 of 6	101347	£990.00	£825.00
(12)	D2D Distribution – newsletter	101348	£306.00	£255.00
(13)	Cartridge Save – printer cartridges	101349	£85.62	£71.35
(14)	Newmarket Town Council – Weatherby	101350	£1,000.00	
(15)	HMRC – Q3 PAYE/NIC	101351	£1107.55	
(16)	Newprint – newsletter	101352	£115.00	
(17)	SERV – donation	101353	£100.00	
	Total payments for the month		£5,860.57	

Cheque no. 101343 replaces cheque no. 101334 for Community Planting Scheme (lost in post).

Credit received from PPL PRS re: music licence for pavilion - £25.61.

- (b) Payment to Tony Poole Builders – cheque no. 101342 agreed 8th December for £20,000 for first instalment now revised to £32,253.15 +VAT as per Interim Certificate.
- (c) To note monies received: -
- Southgate of Newmarket - £200.00 (burials).
- (d) Q3 accounts and bank reconciliation.
- (e) Proposal to open current account with Unity Trust Bank to facilitate BACS payments in accordance with Financial Regulations.

125/20/21 Administration

- (a) McCalmont Cup & Young Volunteer of the Year 2021.
- (b) To consider attendees to CAPALC Councillor training – Saturday 16th January (online) 9:30am to 3pm, cost £75.00 per delegate.

126/20/21 Community/Community Groups

- (a) Cheveley Parish Hall: -
1. Update on loan.
 2. Update on repairs and renovations project (verbal) and site meeting minutes from KJ Architects.
 3. To consider quotations for structural engineer to design retaining wall.
 4. To note information on oil tank bunding – Cllr Marvin.
 5. To consider installation of defibrillator – requested by resident.
 6. Management Team Terms of Reference – to consider changes by the Team.
 7. Approaching the site or questioning builders on behalf of the PC.
- (b) Update on drains and gutters – Cllr Fullerton/District Cllr Sharp/ County Cllr Mathew Shuter.
- (c) Proposal to purchase and erect sign at Oak Tree Corner – costs up to £200.00.
- (d) To consider CCC Feasibility Summary re: reduction of speed limit near Hobbs Warren – cost of scheme to the PC: £665.96.
- (e) Covid-19 – update on current guidance in relation to PC business & local volunteer support group.

127/20/21 Cemetery Matters

- (a) To consider quotation from RH Landscapes & Maintenance Services for tree works and to note ECDC's acknowledgement of the PC's Tree Works Application.

128/20/21 Correspondence for Information

- (a) Royal British Legion re: thank you for wreath and donation.

129/20/21 Date of Next Meeting & Matters for Future Consideration.