

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

Telephone: 01638 780835
Chairman: Ms Claire Elbrow

CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF
CHEVELEY PAVILION & RECREATION GROUND CHARITY
HELD ONLINE VIA ZOOM MEETING PLATFORM
ON TUESDAY 14th JULY 2020

MINUTES

Present: Alison Day, Claire Elbrow (Chairman), Richard Fullerton, Jane Gibson, James Hadlow, Sheila Marvin, Brent Noble, Sallie Thomas and Sue Willows. Secretary – Mrs Marilyn Strand.

There were 3 members of the public present.
The meeting was opened 9:31pm.

1. Apologies and approvals for absence

District Cllr Amy Starkey and County Cllr Mathew Shuter had sent their apologies for the meeting.

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. **Approval of Minutes** of the meeting held on 9th June 2020 (to be signed at a later date). The minutes of the meeting held on 9th June were approved as a true record with the following amendments: -
Item 7(a): ~~Sheila Marvin left and returned to the meeting during this item but was in attendance at the time votes were taken.~~

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows: -

1. Signage at the recreation ground has been updated following government advice that play areas may be re-opened from the 4th July. Information on responsible use of the play equipment has been placed on the PC's website.
2. The cable way and net traverse will be repaired by Fenland Leisure week beginning 3rd August. Signs and tape remain in place to deter use in the meantime.
3. Work has re-started on the recreation ground wall but no update on progress has been received from the contractor.

Other matters reported at the meeting: -

- Collaboration 23 Construction had said that they are awaiting more colour-matched lime from their supplier which had caused a delay with the work to the recreation ground wall.
- Security measures had been implemented in the recreation ground until further notice: bollards raised between upper and lower car parks, toilet closed and outside tap turned off.
- Cllr Marvin had scrubbed graffiti off the front of the pavilion.

6. Finance & Administration

(a) Payments for consideration and approval this month:

- Eon – pavilion electricity Mar-Jun £43.84 (Direct Debit).

NOTED.

(b) Proposed Q1 accounts and bank reconciliation – AGREED.

7. Pavilion & Recreation Ground Matters

- (a) Covid-19 – update on current guidance in relation to recreation ground & risk assessment – the recreation ground was able to re-open on 4th July. Signage had been placed around the play area to remind users to socially distance and to use hand sanitiser to minimise the risk of virus transmission. ECDC had sent a risk assessment template and all measures had been implemented.
- (b) Review of expenditure on playground equipment repairs – report from the Secretary NOTED. A total of £8,200 +VAT had been spent on repairs over the last 3 years including over £2000 to remove the Miram Skate.
- (c) Pavilion project – Cheveley Sports Club are happy to meet via an online platform but it is hoped that a face-to-face meeting could be achieved in August/September to discuss the pavilion project.
- (d) Correspondence from resident re: nuisance dogs on recreation ground – it was agreed that dogs off leads can be a nuisance from time to time but the majority of dog owners are mindful of others and keep their dogs under control. In the interests of safety, it was agreed to put out messages on the PC's Facebook page and website reminding residents of their responsibilities when using the recreation ground. It was also agreed to contact the Dog Warden at ECDC for further advice, and to put signage on the notice board giving the Dog Warden's contact details so that residents can report directly any incidences of nuisance. These should also be reported to the Police via 101.

8. Date of next meeting & Matters for Future Consideration.

11th August.

The meeting was closed at 9:45pm.

Signed: Approved.

Dated: 11th August 2020.