

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

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**CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF**  
**CHEVELEY PAVILION & RECREATION GROUND CHARITY**  
**HELD ONLINE VIA ZOOM MEETING PLATFORM**  
**ON TUESDAY 9<sup>th</sup> JUNE 2020**

## MINUTES

**Present:** Alison Day, Claire Elbrow (Chairman), Richard Fullerton, Jane Gibson, James Hadlow, Sheila Marvin, Brent Noble, Sallie Thomas and Sue Willows. Secretary – Mrs Marilyn Strand.

There were 4 members of the public present.  
The meeting was opened 8:45pm.

**1. Apologies and approvals for absence**

None.

**2. Declaration of Pecuniary and Non-Pecuniary Interests**

None.

**3. Open Forum for Public Participation**

None.

**4. Approval of Minutes** of the meeting held on 12<sup>th</sup> May 2020 (to be signed at a later date). The minutes of the meeting held on 12<sup>th</sup> May were approved as a true record with the following amendments: -  
Item 7(a) "The estimated cost of the necessary repairs was reported to be approximately £3,500 +VAT and this was accepted and AGREED. *Richard Fullerton said that he would check the equipment himself when he returned from being away*".

**5. Matters Arising including reports from the Secretary and Trustees.**

Report from the Secretary NOTED as follows: -

1. Fairhurst, Menuhin & Co are continuing with the task of registering the Deed of Easement (between the PC and neighbouring residents) against the Title of the recreation Ground.
2. A resident has cleared a branch which had fallen in the woodland area of the recreation ground.
3. The bollards between the lower and upper car parks had been raised for security purposes.
4. Cllr Marvin had reported that the two bollards between the car park and the recreation ground field are both in working order.
5. The play equipment in need of repair has been taped off and notices put up to let residents know that it is awaiting repair.
6. Mark Harris from Collaboration 23 Construction has said that work will restart on the wall towards the end of week beginning 8<sup>th</sup> June. He has had difficulty sourcing the colour-match lime during the lock down.

Other matters reported at the meeting: -  
None.

**6. Finance & Administration**

- (a) Payments for consideration and approval this month: none.

**7. Pavilion & Recreation Ground Matters**

- (a) Update on play area equipment repairs - report from the Secretary NOTED. Richard Fullerton stated that he was unhappy with the decision made at the May meeting to accept a quotation from Kompan for repairs to the equipment because, he said, Councillors had been misled into thinking that there was no other option but to carry out the repairs as per the annual inspection report. Mr Fullerton said that members could agree to have another inspection carried out in order to obtain a third professional opinion on whether the repairs are

necessary (an ECDC inspection carried out in February had only suggested monitoring of the uprights which the annual inspection by Play Safety Ltd said should be replaced). The Secretary said that members had made a decision based on the available information at the May meeting, and advised that, on the basis of legal advice received from the PC's insurers, neither a second or third opinion would negate the Council's responsibility towards the report received from Play Safety Ltd, in the event that an accident occurred and a personal injury suit was filed against the PC.

Since the last meeting, Fenland Leisure had provided a quotation for the repairs which was much lower than the Kompan quote previously accepted.

Richard Fullerton proposed that a third inspection be carried out to ascertain whether the repairs are necessary and the proposal was seconded by Sheila Marvin. Members voted as follows: -

In favour – Richard Fullerton, Sheila Marvin.

Against – Alison Day, Claire Elbrow, Sallie Thomas, Sue Willows,

Abstained – Jane Gibson, James Hadlow, Brent Noble.

The proposal was NOT CARRIED.

Sallie Thomas proposed to accept the lower quotation from Fenland Leisure and to have the repairs carried out as per the Play Safety Ltd inspection report, and the proposal was seconded by Claire Elbrow. Members voted as follows: -

In favour – Alison Day, Claire Elbrow, Sallie Thomas, Sue Willows.

Against – Richard Fullerton, Sheila Marvin.

Abstained – Jane Gibson, James Hadlow, Brent Noble.

The proposal was CARRIED.

Sallie Thomas had asked for the vote to be recorded.

It was agreed to review how much had been spent on play equipment repairs over the last 3 years.

- (b) To consider writing a policy outlining recreation ground security measures – AGREED. To enable a consistent response when security issues arise, it was agreed that the bollards between the two car parks would be raised, the public toilet closed and the water turned off each time.

#### **8. Date of next meeting & Matters for Future Consideration.**

14<sup>th</sup> July.

Review of expenditure on play equipment repairs.  
Pavilion.

The meeting was closed at 9:11pm

Signed: Approved

Dated: 14<sup>th</sup> July 2020