

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

CHEVELEY PARISH COUNCIL AS SOLE MANAGING TRUSTEE OF
CHEVELEY PAVILION & RECREATION GROUND CHARITY
HELD IN CHEVELEY COMMUNITY ROOM
ON TUESDAY 10TH MARCH 2020

MINUTES

Present: Alison Day, Claire Elbrow (Chairman), Richard Fullerton, Jane Gibson, Sheila Marvin, Brent Noble, Sallie Thomas and Sue Willows. Secretary – Mrs Marilyn Strand.

There were 4 members of the public present.
The meeting was opened at 8:41pm.

1. Apologies and approvals for absence

James Hadlow.

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

Members of Cheveley Sports Club had not yet had a chance to meet to discuss the PC's bid for the URC and will send a response to this in the near future. They are keen to set up a meeting with the PC and other community groups to discuss this and the pavilion project as soon as practicable.

4. Approval of Minutes of the meeting held on 11th February 2020 – AGREED and signed by the Chairman with the following amendment: - Item 5 bullet point 2 – 'The ~~PR~~ PIR light on the north of the pavilion....'

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows: -

1. The Salvation Army bank – the PTFA is following up on it being moved against the wall. UPDATE: this has now been moved.
2. The dog sack dispenser and bags have been received. Installation will be discussed with the handyman.
3. Recreation ground wall – no update on when work will restart has been received despite chasing.
4. Playsafety Ltd has confirmed the annual play area inspection will be carried out in April. The latest playground inspection by ECDC raised no matters of concern.

Other matters reported at the meeting: -

- Cllr Marvin had showed a potential hirer around the pavilion. Although not suitable on this occasion, it was felt that the pavilion, or former URC building if acquired, might be suitable for a range of activities in the future.
- Cllr Marvin had begun a deep-clean of the pavilion ready for hire.
- The school had booked the pavilion for a Sport Relief event on Friday 13th March. Cllr Fullerton will open and close.

6. Finance & Administration

(a) Payments for consideration and approval this month: - none.

7. Pavilion & Recreation Ground Matters

(a) Pavilion:

1. To consider correspondence from Cheveley Sports Club re: pavilion plans – NOTED. A formal acknowledgement will be sent to the CSC Committee.

2. To note correspondence to Chairman from Cheveley Sports Club member – NOTED.
 3. To consider next steps for pavilion improvement project in consultation with Cheveley Sports Club – a meeting will be arranged after CSC's next meeting on 26th March and the PC's next meeting on 14th April.
 4. To consider quotation from C&A Maintenance for repair of flashing on pavilion roof and gutter clear – this was deferred to April pending further information on who made the repairs previously. The gutters had been cleared by the handyman.
- (b) To consider fenced area for dogs in recreation ground – Cllr Elbrow reported that two residents had asked about this. It was agreed that this would be something to consider when the pavilion project is agreed.
- (c) Opening of outdoor toilet – the toilet will be opened on 2nd April in time for the Easter school holiday.

8. Date of next meeting & Matters for Future Consideration.

Tuesday 14th April.

Painting of windows and all doors at pavilion.

Letter from resident.

The meeting was closed at 9:08pm.

Signed: Approved (the original will be signed at a later date)

Dated: 14th April 2020