

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING

HELD IN CHEVELEY COMMUNITY ROOM

ON TUESDAY 10TH DECEMBER 2019

MINUTES

Present: Alison Day, Claire Elbrow (Chairman), Jane Gibson, Sheila Marvin, Brent Noble, Sallie Thomas and Sue Willows. Secretary – Mrs Marilyn Strand.

There were no members of the public present.

The meeting was opened at 8:41pm.

1. Apologies and approvals for absence

Richard Fullerton, James Hadlow.

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. Approval of Minutes of the meeting held on 12th November 2019 – AGREED and signed by the Chairman.

5. Matters Arising including reports from the Secretary and Trustees.

Secretary's report NOTED as follows: -

1. The PTFA welcomed the news that their clothing bank can remain in the car park on a 6-month trial basis. They also confirmed that there would not be space for it in the children's playground. Barnardos have been asked to remove their clothing bank as soon as possible.

Other matters reported at the meeting: -

- Recreation ground wall – the recent cold spell had meant work could not be re-started.
- Clothing and book banks – both the British Heart Foundation (books) and Barnardos (clothes) have confirmed they will collect their recycling banks as soon as possible. The PTFA has been asked to have its clothes bank (Salvation Army) moved to the corner of the car park to free up more space for parking.
- Sheila Marvin had switched the heating on at the pavilion to the frost protection setting. Ms Marvin had also cleaned the barbeque grills and trays and put them away in the PC storage area.

6. Finance & Administration

(a) Payments for consideration and approval this month: - None.

7. Pavilion & Recreation Ground Matters

(a) Pavilion:

1. Fire & Safety – annual checks – emergency lighting, fire extinguishers, PAT testing. – these have been booked for 3rd January 2020.
2. Report from meeting with Cheveley Sports Club (CSC) – James Hadlow and Alison Day had met with representatives from Cheveley Sports Club to present the PC's plans for the refurbishment of the pavilion and the meeting had been very positive. CSC understood the reasoning behind the decision to refurbish the current footprint only, as there is no evidence that a larger refurbishment/extension would be utilised effectively by the community. The PC will continue to communicate with CSC and other community groups as the project moves forward.
3. To consider quotations from architects to draw up plans as per the agreed brief – consideration was given to work previously carried out as well as cost. Brent Noble proposed to accept the quotation from KJ Architects for £5,800 +VAT and the proposal was seconded by Sheila Marvin. Members voted 6 in favour and 1 against and the proposal was CARRIED. It is possible that the final cost will

be reduced by £1,200 +VAT if it is not necessary to carry out a measured survey. It was agreed to arrange a meeting with Keith Johns of KJ Architects at the pavilion as soon as possible.

(b) Skip hire – Friday 13th December to Monday 16th December. Cllrs Elbrow, Fullerton and Noble will meet at the recreation ground at 10am this Sunday to fill the skip.

8. Date of next meeting & Matters for Future Consideration.

14th January 2020.

Pavilion business plan.

The meeting was closed at 9:25pm.

Signed: *Approved and signed by the Chairman*

Dated: 14th January 2020