Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD
Telephone: 01638 780835
Chairman: Ms Claire Elbrow

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CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING
HELD IN CHEVELEY COMMUNITY ROOM
ON TUESDAY 12TH NOVEMBER 2019

MINUTES

Present: Alison Day, Claire Elbrow (Chairman), Richard Fullerton, Jane Gibson, Sheila Marvin, Brent Noble, Sallie Thomas and Sue Willows.
Secretary – Mrs Marilyn Strand.

There were no members of the public present.
The meeting was opened at 9:20pm.

1. **Apologies and approvals for absence**
   James Hadlow.

2. **Declaration of Pecuniary and Non-Pecuniary Interests**
   None.

3. **Open Forum for Public Participation**
   None.

4. **Approval of Minutes** of the meeting held on 8th October 2019 – approved and signed as a true record.

5. **Matters Arising including reports from the Secretary and Trustees.**
   Secretary's report NOTED as follows: -
   1. Recreation ground wall repointing…the first phase has been completed and a date is awaited for the second phase to begin. UPDATE: the hessian sheets will be moved this week to begin drying the next section of the wall. Repointing will begin on this section about a week after this. Cllr Fullerton will re-open the outside toilet so they have a water supply.
   2. FRS roofing will complete repairs to the pavilion roof week beginning 4th or week beginning 11th November.
   3. Checks on the defibrillator are being carried out monthly and reported online to Webnos.
   4. ECDC collected dumped rubbish from the recreation ground week beginning 20th October. The rubbish included a school bag with a pupil's name on and ECDC have made enquiries with the school to establish if there is a link between the owner of the bag and the illegal dumping.
   5. The outside toilet has now been closed for the winter.
   Other matters reported at the meeting: - none.

6. **Finance & Administration**
   (a) Payments for consideration and approval this month: -
   - Wave (water Jul-Oct 19) - £37.56 (Direct Debit).
   NOTED.

   (b) Proposed Q2 accounts and bank reconciliation – NOTED.

7. **Pavilion & Recreation Ground Matters**
   (a) Clothing banks update – it had come to the PC's attention since the last meeting that the Parent, Teachers and Friends Association (PTFA) earns a fairly large income from the clothes bank at the recreation ground. It was therefore agreed to reverse the decision to remove the clothes bank from the recreation ground car park for at least six months. Cllr Willows proposed that this be a trial period to monitor the clothes bank to ensure that all rubbish dumped around the bin is collected and the area kept tidy at all times, and the proposal was AGREED. The PC's clothes bank will still be removed.

(b) Pavilion:
    1. Report from informal meeting held Friday 25th October – the proposal brought forward from the informal meeting was to recommend the use of the PC's existing funds to refurbish the current footprint, bringing the pavilion up to modern standards and making it a more usable space. The agreed refurbishment may include a complete re-build if funds allow. Phase two – an extension to the current footprint – will be considered over the next 3 to 5 years in line with Cheveley Sports Club's development plan and the School's 3 to 5-year expansion plan, and based on user group numbers. The proposal was AGREED.
    2. To agree/amend brief for architects – this was AGREED. The budget for the works will be £180k plus £20k for contingency.
    3. To agree request from Cllrs Day and Hadlow to meet with Cheveley Sports Club – AGREED.
    4. Information to Community Groups and Organisations – information about the project will be shared in the December newsletter.

(c) Recreation ground – it was proposed to hire a medium sized skip for the disposal of the rubbish in the recreation for a maximum of one week and this was AGREED.

8. Date of next meeting & Matters for Future Consideration.
10th December 2019; 14th January 2020.

The meeting was closed at 9:55pm.

Signed: _Approved and signed by the Chairman_

Dated: _10th December 2019_