

Cheveley Parish Council as Sole Trustee of Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 8TH OCTOBER 2019**

MINUTES

Present: Alison Day, Claire Elbrow, Richard Fullerton, Jane Gibson, Sheila Marvin, Brent Noble and Sallie Thomas.

There were no members of the public present.

The meeting was opened at 9:25pm.

1. Apologies and approvals for absence

Sue Willows; James Hadlow.

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. Approval of Minutes of the meeting held on 10th September 2019 – approved as a true record and signed by the Chairman.

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows: -

1. Recreation ground wall repointing – work on repointing has begun. The neighbouring residents had queried what instructions had been given to the contractors as they had filled in between bricks past the PC's boundary. It was clarified that the contractors were only instructed to fill in where they had removed mortar during the first phase, and that they had possibly mistaken wear and tear on the neighbour's portion of the wall as needing infill. The resident will, next year, install a brick which discretely marks the boundary, for future reference.
2. Recreation ground car park – the Community Payback team carried out a thorough tidy of the car park on Saturday 28th September.
3. FRS roofing have been asked to complete repairs to the pavilion roof now that the bird nesting season is over. C & A Maintenance have been asked to re-attach part of the non-lead flashing as it has come loose and may allow water ingress.

Other matters reported at the meeting: -

- Collaboration 23 Construction have been asked to remove the brick pile behind the recreation ground wall. Rubble from the barbeque and a car bumper will also need to be disposed of.
- The ECDC recycling bins have been removed from the car park.

6. Finance & Administration

(a) Payments for consideration and approval this month: -

- Eon – pavilion electricity: £61.62 (Direct Debit).

NOTED.

7. Pavilion & Recreation Ground Matters

(a) To consider height barrier at entrance to the recreation ground – concerns had been raised by members of the public about how long the bollards had been raised between the upper and lower car parks. The PC had been advised by ECDC to keep the bollards raised for security reasons. It was proposed to consider a height barrier for the entrance which would prevent entry for large vehicles or caravans. However, it was felt that a

barrier of this kind might be unsightly. It was agreed to monitor the situation and defer the matter for discussion at a future meeting.

- (b) Groundworks following removal of Miram Skate – a complaint had been received from Cheveley Sports Club that the ground had been left uneven following the removal of the Miram Skate. Fenland Leisure had come back to remove plastic matting which had been left behind, and they had left the ground seeded and rolled flat. It was reported that, following the recent rain, the seed is beginning to grow, and it was therefore agreed that no further action is necessary at present. The matter will be reviewed again in the spring.
- (c) Closure of outside toilet – Monday 28th October – NOTED.
- (d) To consider removal of clothing banks from the recreation ground – following the removal of ECDC's bring banks, it was proposed to have the clothing bins removed due to issues with them not being emptied quickly enough which had led to the dumping of clothing and other materials around the bin. The proposal was AGREED.
- (e) Pavilion:
 1. Report from meeting with the school – Alison Day and Claire Elbrow had met with Head Teacher, Stacey Kendall, and Chair of Governors, Rob Walden, to discuss the school's expansion plans over the next 3-5 years.
 2. Cheveley Sports Club (CSC) development plan – NOTED. Members of CSC were not available to come to the meeting to present the plan. No questions were brought forward.
 3. To consider Extra-Ordinary meeting to discuss next steps of the pavilion project – it was AGREED to hold an informal meeting for members only and a date will be set for when most members can attend. The meeting will take place at the pavilion and will be no more than 2 hours long. Items for discussion at the meeting will include – consideration of consensus decision following new evidence considered at this meeting (school meeting and CSC development plan), practical next steps and budget ramifications. Recommendations will then be taken to the November meeting for agreement.

Sallie Thomas left the meeting at 10:10pm during this item.

8. Date of next meeting & Matters for Future Consideration.

12th November; 10th December.

The meeting was closed at 10:25pm.

Signed: Approved and signed by the Chairman

Dated: 12th November 2019