

# Cheveley Parish Council as Sole Trustee of Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

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## **CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING** **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 10<sup>TH</sup> SEPTEMBER 2019**

### **MINUTES**

**Present:** Alison Day, Richard Fullerton, Jane Gibson, Sheila Marvin, Sallie Thomas and Sue Willows.

There were no members of the public present.

The meeting was opened at 9:12pm.

#### **1. Apologies and approvals for absence**

Claire Elbrow, James Hadlow and Brent Noble. Sallie Thomas chaired the meeting in the absence of Claire Elbrow.

#### **2. Declaration of Pecuniary and Non-Pecuniary Interests**

None.

#### **3. Open Forum for Public Participation**

None.

#### **4. Approval of Minutes** of the meeting held on 13<sup>th</sup> August 2019 – approved and signed by the Chairman.

#### **5. Matters Arising including reports from the Secretary and Trustees.**

Report from the Secretary NOTED as follows: -

1. Recreation ground wall repointing – still trying to obtain a date when work will begin.
2. Fenland Leisure is due to remove the Miram Skate on Friday 6<sup>th</sup> September. The Skate will be taken off the PC's insurance schedule once it has been removed. UPDATE – Fenland took two days to completely remove everything including the concrete. They have laid top soil and seeded the area.
3. Cycle Works vouchers – 29 vouchers were given out and 18 were used and have been invoiced to the Parish Council.
4. The agreed notes from the Community Group pavilion meeting held on 11<sup>th</sup> July have been sent to all community group representatives.
5. The PC's feedback on Bring Banks has been submitted to ECDC and acknowledged.

Other matters reported at the meeting – none.

#### **6. Finance & Administration**

(a) Payments for consideration and approval this month: - None.

#### **7. Pavilion & Recreation Ground Matters**

- (a) Proposal for Community Payback Team to clear and tidy car park – AGREED. The Team will sweep and tidy both car parks, tidy, sweep and litter pick around the recycling bins, including weed picking, litter pick under the trees along the side and shovel organic matter back to the original tarmac edge
- (b) To note playground inspection report and action repairs – NOTED. The handyman will be asked to rectify the matters raised.
- (c) Vandalism of brick barbeque – the brick barbeque under the trees at the recreation ground had been smashed to the ground and the matter had been reported to the police as criminal damage. Cllr Fullerton was thanked for clearing up the mess and storing the bricks in the pavilion. Repairs will be considered in the new year.

(d) Pavilion:

1. Correspondence from Cheveley Sports Club – NOTED. It was agreed to send a correction to the Community Meeting notes to all community groups.
2. SLCC advice re: Charity – NOTED. The advice states that the Charity can be exempted from paying business rates on the pavilion whilst still being able to charge for its hire. It was also confirmed that the PC can pay the Charity's expenses (as sole managing trustee) and reclaim the VAT, as long as the PC has a power under which it may make the payment.
3. Update on meeting with the school and CSC development plan – a meeting with the school will be arranged. CSC has confirmed they will send their development plan in time for consideration at the October meeting.
4. Completion of repairs to pavilion roof – a hole had been left because of nesting blackbirds and this will now be repaired.

**8. Date of next meeting & Matters for Future Consideration.**

8<sup>th</sup> October, 12<sup>th</sup> November, 10<sup>th</sup> December.

Clothes banks.

Closing of outside toilet on Monday 28<sup>th</sup> October.

The meeting was closed at 9:45pm.

Signed: Approved and signed by the Chairman

Dated: 8<sup>th</sup> October 2019