

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Ms Claire Elbrow

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## **CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING**

**HELD IN CHEVELEY COMMUNITY ROOM**

**ON TUESDAY 9<sup>TH</sup> JULY 2019**

### **MINUTES**

**Present:** Claire Elbrow, Sheila Marvin, Sallie Thomas and Sue Willows.

There were no members of the public present.

The meeting was opened at 21.05.

#### **1. Apologies and approvals for absence**

James Hadlow, Richard Fullerton, Alison Day, Brent Noble and Jane Gibson.

#### **2. Declaration of Pecuniary and Non-Pecuniary Interests**

None.

#### **3. Open Forum for Public Participation**

None.

#### **4. Approval of Minutes** of the meeting held on 11<sup>th</sup> June 2019 – approved and signed by the Chairman.

#### **5. Matters Arising including reports from the Secretary and Trustees.**

Report from the Secretary NOTED as follows: -

1. Recreation ground wall repointing – McGregor Services will remove the ivy in preparation for repointing. Collaboration 23 have said that when this is done, they will split the wall into four sections and work from the main entrance outwards. They have watered the wall a few times and will continue to do so, and they will keep checking it to see how active the lime is.
2. FRS Roofing Services completed repairs to the pavilion roof on Wednesday 19<sup>th</sup> June.
3. Fenland Leisure completed the repair of the Cable Way week beginning 17<sup>th</sup> June.
4. The 'No Golf' sign has been replaced on the recreation ground notice board.
5. The Fire & Safety certificates of inspection have been placed on the notice board in the pavilion.
6. The key holder information has been updated and placed in the window of the pavilion.
7. The summer activity camp could not go ahead as Cheveley Primary School summer holidays do not start until Thursday 25<sup>th</sup> July, and the only date available from SL Sport & Education was week beginning 22<sup>nd</sup> July.

Other matters reported at the meeting: -

- McGregor Services have confirmed that the ivy on the wall has been removed.
- FRS Roofing has completed repairs to roof, fascia and guttering on the pavilion. There is still a hole under the tiles and blackbirds are nesting in the roof. Water doesn't enter, so it was agreed to block this hole after the nesting season (autumn).
- A large branch from a tree in recreation ground had snapped off at the trunk, fallen across the uncut area, over wall, across footpath and part way across road. FRS kindly agreed to help clear this.
- Cllr Richard Fullerton has kindly supplied a sturdy plastic bucket for dogs' drinking water.

#### **6. Finance & Administration**

(a) Payments for consideration and approval this month:

- Eon – pavilion electricity Mar-Jun 19 - £71.75 (Direct Debit) – AGREED.

(b) To note monies received:

- Pavilion hire fees - £100.00
- Cheveley Sports Club key deposit - £20.00

NOTED.

- (c) Proposed Q1 accounts and bank reconciliation – this item was deferred to the August meeting pending further information.

#### **7. Pavilion & Recreation Ground Matters**

- (a) Update on Cycle Works Project – Claire Elbrow. It was AGREED to provide 100 free tickets to the Cycle Works project (Kennett) during the summer holiday to children living in Cheveley; maximum cost £500.

- (b) Pavilion:

1. Report from working group meeting, 20<sup>th</sup> June – a written account of the result of the PC's discussion was agreed, which will be read out at the start of the meeting with Community Groups to discuss their possible use of the pavilion.
2. To agree agenda and proposal for Community Group meeting to be held on 11<sup>th</sup> July – agreed.
3. To consider correspondence from Cheveley Sports Club re: pavilion improvements – the PC will respond in writing.
4. To consider purchasing barbeque tools for use with pavilion hire – the barbecues cannot be reserved, even if booking the pavilion. Users are expected to provide their own tools, charcoal etc.
5. To consider taking professional advice on PC/Charity responsibilities for running the pavilion and for the pavilion improvements project - Cllr Thomas to email Clerk with an outline of our concerns for the Clerk to discuss with SLCC adviser.

- (c) To consider quotation from Fenland Leisure for the removal of the Miram Skate unit: option 1 cut off underground - £853.02 +VAT; option 2 removal of unit and foundations - £2,113.02 +VAT. It was proposed to take option 2 at a cost of £2,113.02 +VAT. Councillors voted 2 in favour and 2 against, therefore the Chairman used her casting vote and the proposal was CARRIED.

#### **8. Correspondence for Information**

- (a) Cheveley Sports Club – copy of public liability insurance to 1<sup>st</sup> May 2020 – NOTED. The Keyholders' Agreement was signed by the Chair.

#### **9. Date of next meeting & Matters for Future Consideration.**

13<sup>th</sup> August.

- To use Community Services team to clear grass verge alongside car park back to fence line, remove moss on ground, sweep both car parks (moving wheeled recycling bins if possible) and pile any waste ready for ECDC to remove. Claire Elbrow to pursue
- Clear ditch in cemetery using same organisation.

The meeting was closed at 21.40.

Signed: Approved and signed by the Chairman

Dated: 13<sup>th</sup> August 2019