

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mr Ian Jackson

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 9th APRIL 2019**

MINUTES

Present: Alison Day, Claire Elbrow, Jane Gibson, James Hadlow, Jaquilyn Hascombe-Brook, Ian Jackson (Chairman), Sheila Marvin, Brent Noble, Tracey Peel, Sallie Thomas and Sue Willows.
Secretary: Marilyn Strand.

There were 3 members of the public present.
The meeting was opened at 8:49pm.

1. Apologies and approvals for absence

None.

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

A resident said that the hole in the wall of the recreation ground was inadequately protected and that people could fall into it. In addition, it created an extra exit for parents/carers to watch when using the recreation ground with their young children.

Claire Elbrow said that the barrier was often knocked or blown down and that tape which had previously been used had been taken down. The barrier is re-erected as soon as possible each time it comes down. It was noted that repairs to the wall will begin in the first week of May when the risk of frost is lessened.

4. Approval of Minutes of the Meeting held on 12th March 2019 – AGREED and signed by the Chairman with the following amendments: -

Item 7(a) *"...which could prove dangerous because deep cavities had also been added"*

Item 7(d) *"...Sheila Marvin and ~~Sue Willows~~ Jane Gibson will attend..."*

Item 7(e) *"...as this would cause a safety issue, ~~as advised by Ian Jackson~~"*.

5. Matters Arising including reports from the Secretary and Trustees.

NOTED as follows: -

1. ECDC has not yet collected the dumped rubbish from behind the recycling bins however, a representative from Street Scene has been out to have a look and has ordered a grab lorry to collect it.
2. The PRS/PPL Music Licence has been renewed and a copy posted up in the pavilion.
3. The mounds at the back of the recreation ground were levelled on Monday 1st April by the PC's grounds maintenance contractor, in line with instructions from the insurance provider.
4. Fire & Safety Solutions Ltd repaired the emergency lights in the pavilion on Friday 15th March.
5. The handyman is booked to carry out work on the barbeques on Monday 29th April.
6. The trunk of the felled Beech tree has been disposed of by a resident.
7. Recreation ground wall repair – no update received from Collaboration 23 Construction.

Other matters reported at the meeting: -

- Dumped rubbish at the recreation ground – Street Scene said that they had been unable to collect the rubbish due to vehicle and staff shortages, but would collect it as soon as possible.
- Several small maintenance jobs will be carried out by the handyman, including a tap at the cemetery, the outside tap at the pavilion and replacement of the strip light in the right-hand store.

- Ian Jackson had moved the goal posts so that there is now a smaller pitch. Repairs can now be made to the areas where the goal posts sat originally.
- Ian Jackson said that Cycle Works will be in touch shortly to discuss the possibility of building mud ramps in the recreation ground. The potential cost of the project is around £10k which falls within the remit of a Sport England Small Grants award. Cheveley Sports Club (CSC) has said it could complete the project on behalf of the PC if agreed and this will be considered at the next meeting (see also Item 7(f)).

6. Finance & Administration

Payments for consideration and approval this month – AGREED.

(a) Ref:	Payee/Item	Ref	Total
(1)	ECDC play area inspection – Mar 18	DD	£30.00
(2)	McGregor Services – Mar 18	101166	£399.60
(3)	Fire & Safety Solutions – emerg. lights repair	101167	£189.36
(4)	Newmarket URC Tennis Club – hire fees	000035	£40.00
(5)	Cheveley Community Assoc. room hire	000036	£12.50
(6)	Eon – pavilion electricity Dec 18-Mar 19	DD	£138.27
(7)	Cheveley PC – Q3 expenses paid	000037	£75.00
(8)	Cheveley PC – Q4 expenses paid	000037	£75.00
Total payments for the month - Charity			£220.77
Total payments for the month – PC			£588.96

In the light of new information received, it was AGREED that the cheques for McGregor Services and Fire & Safety Solutions Ltd would be replaced by cheques from the Parish Council. The Charity will no longer pay monies to the PC in lieu of expenses paid on its behalf and, therefore, cheque numbers 000037 and 000038 were cancelled – AGREED.

(b) To note monies received:

- Pavilion hire fees - £30.00

NOTED.

(c) Proposed Q4 Charity accounts/bank reconciliation – APPROVED.

7. Pavilion & Recreation Ground Matters

(a) Mounds at back of recreation ground – McGregor Services had written to say that the contractor they had sent to take the mounds down had been given “a fair amount of abuse from a lot of young lads whilst he was doing it”. It was agreed that this was unacceptable and noted that McGregor Services might not wish to carry out this work again if it became necessary.

(b) To consider action to be taken re: Miram Skate (as per ECDC inspection report) – it was AGREED to have this removed next month when the terms of the grant funding have expired.

(c) To review pavilion booking form, terms & conditions of hire and hire charges – minor amendments had been proposed and were AGREED. It was AGREED that the hire charges would remain the same. It was also agreed to review the form and conditions of hire each February.

(d) Listing of recreation ground wall – the wall is registered with ECDC's Conservation Officer as being of special interest but is not listed with English Heritage. It was agreed to take this matter off the agenda and incorporate it into the Neighbourhood Plan instead.

(e) Fields In Trust – review of application form and recreation ground map – reviewed and AGREED including a plan of the area to be registered which excludes the pavilion and car park. It was also AGREED that the PC would become members of Fields in Trust for an annual fee of £65.

(f) Pavilion improvements:

1. Report from public consultations – Ian Jackson had not put together a report as the data from the survey was sufficient in its current form. A meeting of all Community Groups to further discuss the proposals will be arranged. Ian Jackson had contacted ECDC and they had confirmed they do have a Senior Leisure Officer although Mr Jackson had not yet been able to speak to him. Tracey Peel proposed a vote of thanks to Ian Jackson for all his hard work on the PC, particularly with the pavilion project.

It was proposed that CSC will research the Cycle Works project with a view to taking this over. The PC will make a final decision on this at the next meeting when all the information is available – AGREED.

8. Date of next meeting & Matters for Future Consideration.

Meeting dates for the ensuing year as follows: -

14th May – Annual Parish Council Meeting; 21st May – Annual Meeting of the Parish; 11th June; 9th July; 13th August; 10th September; 8th October; 12th November; 10th December 2019; 14th January; 11th February; 10th March; 14th April 2020.

The meeting was closed at 9:35pm.

Signed: Approved and signed by the Chairman

Dated: 14th May 2019