

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mr Ian Jackson

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 12TH MARCH 2019**

MINUTES

Present: Alison Day, Claire Elbrow, Jane Gibson, Ian Jackson (Chairman), Sheila Marvin, Tracey Peel, Sallie Thomas and Sue Willows.

Secretary: Marilyn Strand.

There were 2 members of the public present.

The meeting was opened at 8:50pm.

1. Apologies and approvals for absence

James Hadlow, Jaquilyn Hascombe-Brook and Brent Noble.

2. Declaration of Pecuniary and Non-Pecuniary Interests

Ian Jackson declared a personal interest in item 7(g)(3) – Cheveley Sports Club's response to public consultation.

3. Open Forum for Public Participation

None.

4. Approval of Minutes of the Meeting held on 12th February 2019 – AGREED and signed by the Chairman.

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows: -

1. Green Wood Tree Surgery completed the recreation ground tree works on 25th, 26th & 27th February. Damage to a neighbour's compost bin, possibly from falling branches, had been rectified.
2. Cllr Elbrow has been issued with a full set of working keys to the pavilion.
3. Zurich Municipal has settled the claim for repairs to the recreation ground wall. Collaboration 23 Construction should be able to start work on this within the next couple of weeks.
4. There have been several attempts made to contact ECDC Street Scene regarding the dumped rubbish behind the recycling bins however, no answer has yet been given.
5. Cheveley Sports Club (CSC) will be hiring the pavilion/rec on the following dates:

Fridays (term-time) from 3pm – 5:30pm from 26th April to 18th October.

Sunday 14th July – Sports Day

They will also be accessing the right-hand store at the following times:

Wednesdays from 6:45pm to 8pm from 8th May to 28th August.

Mondays at 8:40pm and 10:20pm from 7th October to 23rd December.

Mondays at 8:40pm and 10:20pm from 6th January 2020 to 30th March.

CSC will be marking out the running track for the School Sports Day due to be held on Tuesday 16th July (reserve date, Wednesday 17th July).

Other matters reported at the meeting: -

- Cheveley Sports Club sports day will now be held on 30th June.
- The School Sports Day will now be held on 3rd July.
- There had been some negative feedback from residents regarding the felled Beech tree in the recreation ground. However, it was clear from evidence of rot in the trunk that the tree had to be felled for safety reasons. McGregor Services had repaired damage to the ground from where the tree had fallen.

- Fire & Safety Solutions are coming to repair the emergency lights this Friday, 15th March.
- The outside tap had been knocked off by grounds maintenance contractors and will need to be repaired/replaced. Some water had been lost but the matter had been quickly reported and the water turned off promptly.
- The toilet door is sticking and needs to be looked at.
- The defibrillator battery will need replacing.
- The repair to the wall will begin as soon as the bricks have been approved by ECDC's Conservation Officer. McGregor Services have been instructed to spray the wall for weeds as soon as practicable.

6. Finance & Administration

Payments for consideration and approval this month – AGREED.

(a) Ref:	Payee/Item	Ref	Total
(1)	ECDC play area inspection – Feb 18	DD	£30.00
(2)	McGregor Services – Feb 18	000027	£96.00
(3)	Green Wood Tree Surgery – rec ground trees	000028	£3,876.00
(4)	PPL/PRS Music licence	000029	£276.69
(5)	Fenland Leisure – cableway repairs	000030	£258.00
(6)	ECDC – non-domestic rates 2019/20	-	£0.00
(7)	Commercial Cleaners – pav clean July 2018	000031	£95.00
(8)	McGregor Services – repair ground	000032	£72.00
<u>Total payments for the month</u>			<u>£4,703.69</u>

(b) To note monies received:

- Pavilion hire - £525 (Cheveley Sports Club).
- Zurich Municipal insurance claim re: wall - £5,209.00

NOTED.

7. Pavilion & Recreation Ground Matters

(a) Recreation ground – Tracey Peel had reported that some of the earth mounds at the back of the recreation ground had been built up to quite a high level which could prove dangerous because deep cavities had also been added. The PC's insurance company had been contacted and had advised that all the mounds should be taken down, as any claim arising from injury from using them would not be covered by the PC's insurance policy. Ian Jackson proposed to hold a meeting with the young people who had built up the mounds to identify an alternative location where mounds could possibly be installed by a company such as Cycle Works, who work with youngsters to build ramps for bicycles. These would then be correctly installed, inspected and maintained to satisfy insurance company conditions. McGregor Services will be asked to level off the mounds as soon as practicable.

Tree swing – two playground providers had been asked if they would erect a tree swing on the recreation ground. Both companies said they would not erect it, as a tree swing could not be installed to British Standards and therefore its safety could not be guaranteed. Both companies advised the PC not to have such a swing installed but to perhaps consider an alternative such as a basket swing. A basket swing is multi-directional and mimics the action of a tree swing but could cost £5-6k.

Dumped rubbish behind recycling bins – a price is awaited from ECDC for removing the rubbish. It was AGREED to go ahead with this if the cost is within the limit of 'urgent' work which the Secretary can authorise.

(b) To consider quotation for rebuilding barbeque – it was proposed to accept the quotation to rebuild the demolished barbeque and repair the existing barbeque for £310.00. Trustees voted 6 in favour and 2 against and the proposal was AGREED.

(c) Listing of recreation ground wall – this item was deferred to the next meeting.

(d) Fields In Trust (FiT) update – Sheila Marvin presented information from FiT regarding the registration of the recreation ground. It was agreed that the car park (including space for an extension) and pavilion would not be included in the registration. Sheila Marvin and Jane Gibson will meet with a representative from FiT on Tuesday 19th March to discuss the registration further. A draft application will be brought back to the next meeting before being submitted.

(e) To consider request to leave goal nets up from March to October – it was AGREED not to leave the nets up as this would cause a safety issue.

(f) Disposal of felled Beech tree – most of the smaller pieces had been collected by residents for burning. The trunk sections will be offered to a local wood seller or charity.

(g) Pavilion improvements:

1. Somerset Court consultations – these had not taken place as no one representing the community room on Somerset Court had been available to liaise with Ian Jackson over dates and times.
2. Public consultations data – copies of the raw data had been sent to all Trustees by email. There had been 40 responses in total, 5 of which had come from community groups and organisations. Ian Jackson will prepare a summary of the data for the next meeting. It was AGREED to sign up to Survey Monkey's standard subscription of £32 +VAT per month for a one-month period so that the data can be pulled off in a more convenient format.

The following item was Chaired by Claire Elbrow due to Ian Jackson's declared personal interest: -

3. Response to consultation from Cheveley Sports Club - the Chairman of the Club had sent in a written response to the proposals stating that, whilst the Club appreciated the effort and expense that had gone into producing the proposals, the Club did not support the proposed design, preferring instead the new build option which would not be subject to VAT and which would provide more benefit in terms of space gained. The Club proposed that the PC facilitate a meeting of all community groups and organisations to discuss current and future community space provision. This proposal was discussed and a vote taken. Trustees voted 4 in favour, 3 against with 1 abstention and the proposal was CARRIED. A meeting will be arranged for late May and County Cllr Mathew Shuter will be asked to Chair.

Ian Jackson resumed the Chair.

4. Community Hub Project Plan V4 – NOTED. The schedule of milestones dates will be revised to take into consideration the period of purdah.

No further decisions on the pavilion project will be made until after the elections on 2nd May.

8. Date of next meeting & Matters for Future Consideration.

Tuesday 9th April.

Annual Meeting – Tuesday 14th May.

Pavilion booking form & hire charges.

Miram Skate.

Fields In Trust

The meeting was closed at 9:50pm

Signed: Approved and signed by the Chairman.

Dated: 9th April 2019.