

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mr Ian Jackson

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 8TH JANUARY 2019**

MINUTES

Present: Alison Day, Claire Elbrow, Jane Gibson, James Hadlow, Ian Jackson (Chair), Brent Noble, Sheila Marvin, Sallie Thomas and Sue Willows.

Secretary: Marilyn Strand

There were no members of the public present.

The meeting was opened at 9:32pm.

1. Apologies and approvals for absence

Jaquilyn Hascombe-Brook (personal), Tracey Peel (unwell).

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. Approval of Minutes of the Meeting held on 11th December 2018 – approved and signed by the Chairman.

5. Matters Arising including reports from the Secretary and Trustees.

Report from the Secretary NOTED as follows:

1. Green Wood Tree Surgery will begin recreation ground tree works on 21st January. The work is expected to last 2-3 days and neighbouring residents have been informed.

Other matters reported at the meeting:

- The strip light needs replacing in the right-hand store of the pavilion.
- One pair of portable goal posts has some bolts and corner pieces missing which might have been misplaced when the equipment was moved between stores after the attempted break-in last summer. The left-hand store will be checked to see if the missing pieces can be found.
- The 'no dogs in the play area' sign has been replaced on the gate into the fenced play area.
- The emergency lights, fire extinguishers and PAT testing at the pavilion will be carried out later this month.
- Sheila Marvin presented some information on Fields In Trust in regard to the recreation ground, and this will be discussed at the next meeting.

6. Finance & Administration

Payments for consideration and approval this month – AGREED.

(a) Ref:	Payee/Item	Chq. No.	Total
(1)	ECDC play area inspection – Dec 18	DD	£30.00
(2)	McGregor Services – Dec 18	000017	£120.00
(3)	SDH Property Maintenance Services	000018	£94.97
(4)	Eon – pavilion electricity Oct-Dec 18	DD	£89.11
(5)	Fenland Leisure – playground equipment repairs	000019	£1,361.74
	<u>Total payments for the month</u>		<u>£1,695.82</u>

7. Pavilion & Recreation Ground Matters

- (a) To consider insurance settlement re: recreation ground wall repair following road traffic collision – due to illness, the contractor had been unable to supply a final quotation and this matter was therefore deferred to the next meeting.
- (b) To consider playground inspection report and action repairs as necessary – it was AGREED to instruct Fenland Leisure to repair/replace the seat on the cableway. The seat on the Miram Skate will be monitored and re-considered at the March meeting.
- (c) Proposal for additional keyholder for the pavilion – it was AGREED that Claire Elbrow would be issued with a complete set of keys for the pavilion. Sheila Marvin is still awaiting a new key to the left-hand store and this is in progress with the Secretary.
- (d) To discuss pavilion improvements: proposed consultation events and questionnaire – PCH Associates have produced visuals for the consultation events which will be held as follows:
- Saturday 19th January 10am-12pm – Pavilion
 - Tuesday 22nd January 3pm-4pm – Cheveley Primary School
 - Wednesday 23rd January 6pm-8pm – British Legion
 - Saturday 26th January 2pm-4pm – URC Tennis Club
 - Monday 28th January 6pm-8pm – Community Room
 - Sunday 3rd February 1pm-3pm – Pavilion
 - Thursday 7th February 6pm-8pm – URC Tennis Club

A further event will be held at Somerset Court – time and date to be decided. It was agreed that at least two Trustees should attend each event and this will be arranged in due course with Ian Jackson. All events will be publicised on the PC's website and Facebook page.

Ian Jackson presented the questionnaire and amendments to this were agreed. A final version will be sent to Claire Elbrow and the Secretary before being printed (500 copies). A version of the questionnaire will also be created on Survey Monkey for completion electronically.

8. Date of next meeting & Matters for Future Consideration.

12th February, 12th March.

Fields in Trust

Miram Skate (March)

The meeting was closed at 10:20pm

Signed: Approved and signed by the Chairman

Dated: 12th February 2019