

# Cheveley Parish Council

c/o 59 West Street, Isleham, Ely, Cambridgeshire, CB7 5SD

Chair: Claire Elbrow  
Vice Chair: Sallie Thomas  
Clerk: Marilyn Strand

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## MINUTES

Cheveley Parish Council Extra Ordinary Full Council Meeting on  
**Friday 23<sup>rd</sup> November 2018 at 6pm**  
at the Pavilion, Recreation Ground.

**Present:** Alison Day, Claire Elbrow (Chair), Jane Gibson, James Hadlow, Brent Noble, Sheila Marvin and Sallie Thomas (Vice-Chair)

There were 7 members of the public present.  
The meeting was opened at 6pm.

**96/18/19 Apologies and approvals for absence** – apologies received and accepted from Cllrs Jaquilyn Hascombe-Brook, Ian Jackson, Tracey Peel and Sue Willows.

**97/18/19 Declarations of Pecuniary and Non-Pecuniary Interests**  
Cllr Elbrow declared a prejudicial interest in agenda item 99/18/19 (a)(b) on the advice of the Monitoring Officer at ECDC.

Cllr Elbrow withdrew from the meeting and did not return.  
In the absence of the Chairman, Councillors elected Cllr James Hadlow to chair the meeting.

**98/18/19 Open Forum for Public Participation (5 mins)**  
None.

**99/18/19 Planning Matters**

(a) To consider instructing a planning consultant to assist in the preparation of the PC's responses to planning applications and the Neighbourhood Plan – Cllr Hadlow said that a number of planning applications had been, or were likely to be, submitted to ECDC and that the cumulative effect of these would have a negative impact on the parish. Planning applications for residential developments usually have the support of advice from professional planning consultants and therefore, in order to protect the interests of its residents, it was proposed that the PC also seek the advice of a professional planning consultant in more complex applications. Professional planning advice could also be sought where necessary during the preparation of Cheveley's Neighbourhood Plan. Cllr Hadlow proposed that the current likely underspend in 2018/19 of £15k be set aside for professional planning advice and this was AGREED.

(b) To consider quotations for planning consultant (if agreed in (a) above) – three proposals from planning consultants were considered and proposals from Fuller-Long and Browns & Co were selected as possibilities as both are members of the Royal Town Planning Institute (RTPI). A further option, Beacon Planning Ltd, which is also a member of RTPI, was put forward at the meeting. As they are based in East Cambridgeshire, it was agreed that the Clerk should contact them to establish whether or not they are able to take on the work. Charges are approximately £120 to £150 per hour (+VAT) and it is estimated that 30 hours of work will be required to review and comment on current planning applications. It was proposed to instruct Beacon Planning Ltd if they are able to take on the work at present and if their costs are similar to those received, otherwise Fuller-Long will be instructed to carry out the work – AGREED. Cllr Hadlow will be the main point of contact for the selected company.

**100/18/19 Date of Next Meeting**  
11<sup>th</sup> December

The meeting was closed at 6:25pm.

Signed: Approved and signed by the Chairman Dated: 11<sup>th</sup> December 2018