

Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mr Ian Jackson

CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING

HELD IN CHEVELEY COMMUNITY ROOM

ON TUESDAY 11TH SEPTEMBER 2018

MINUTES

Present: Alison Day, Claire Elbrow, Jane Gibson, James Hadlow, Ian Jackson (Chair), Brent Noble, Sheila Marvin, Tracey Peel, Sallie Thomas and Sue Willows.

Secretary: Marilyn Strand

There was 1 member of the public present.

The meeting was opened at 8:35pm.

1. Apologies and approvals for absence

Jaquilyn Hascombe-Brook (personal).

2. Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Open Forum for Public Participation

None.

4. Approval of Minutes of the Meeting held on 14th August 2018 – AGREED and signed by the Chairman.

5. Matters Arising including reports from the Secretary and Trustees.

1. SDH Maintenance Service is to provide a quotation for rebuilding the barbeque. If this falls under the agreed cost then they will be instructed to carry out the work as soon as possible. The taps for the pavilion will be fitted during week beginning 10th September.
2. Luke Hamill will prepare a quotation for tree work on the southern border of the recreation ground for consideration at the October meeting.
3. Mark Harris (Collaboration 23 Construction) has confirmed that re-pointing of the recreation ground wall will now have to wait until next year. This is because of consistently high moisture levels within the wall despite the dry summer. Weather permitting, the work will commence at the beginning of March so that at least some of the cost falls within the current financial year. Mark also confirmed that he will repair the rain water run-off area (at the back of the wall behind the recycling bins) with specialist lime.
4. Mr Harris has also confirmed that work has begun to prepare the area of wall damaged in the road traffic collision in July. Work to re-build will begin shortly.

Other matters reported at the meeting:

- The taps have now been changed at the pavilion.
- Tom McGregor has been given keys to the new bollards at the recreation ground.
- The bollards between the upper and lower car parks will be raised again tomorrow for security reasons.
- Tracey Peel will clean and replenish the outside toilets at the pavilion. They will be closed after the October half term as usual.

6. Finance & Administration

Payments for consideration and approval for this month – AGREED.

(a) Ref:	Payee/Item	Chq. No.	Total
(1)	ECDC play area inspection – Aug 18	DD	£30.00

(2)	McGregor Services – Aug 18	000011	£367.20
(3)	PCH Associates – architect drawings	000012	£3024.00
	<u>Total payments for the month</u>		<u>£3,421.20</u>

7. Pavilion & Recreation Ground Matters

- (a) To consider quotation from Fenland Leisure for playground repairs – it was AGREED to accept the quotation for repairs to the cableway: £344.50 +VAT and to the seesaw: £284.50 +VAT plus labour at £505.78 +VAT.
- (b) To consider procedure for the allocation of pavilion keys (SEP 18: 7(b)) – this item was deferred to the October meeting.

- (c) To discuss pavilion improvements – discussion of this item began at 8:45pm.

1. Development of a Community Hub – Project Plan, Cllr Ian Jackson - NOTED.

The budget proposal from the PC meeting was also noted as part of this discussion.

The three options put forward by PCH Associates were discussed as Councillors agreed that the ‘must-haves’ and the ‘nice-to-haves’ should be laid down and agreed according to what Councillors were comfortable with in terms of funding and project planning. It was also agreed that this should be done before proceeding with public consultation or approaching possible funding options. It was agreed to consider the three options from PCH together with the proposal from Cllrs Marvin and Hascombe-Brook as the fourth option (see 2. below). Following discussion of all four options, it was proposed to use Option 2 (PCH Associates) as a basis for future discussions, although it was recognised that some revisions would have to be made in order to facilitate the needs of all users. Councillors voted 6 in favour, 2 against with 2 abstentions and the proposal was CARRIED. PCH Associates will be asked to make revisions (as agreed at the August meeting) to Option 2 only and further revisions to this might have to be made in the future. At the October meeting, a list will be drawn up of the facilities the pavilion must have to attract users and comply with legislation. A representative from PCH will be invited to the PC’s November meeting to present the revised plans for further discussion.

2. Pavilion Refurbishment for Community Use – Cllrs Marvin & Hascombe-Brook - NOTED.

The proposal was to refurbish and reconfigure the existing space to provide both social and sports facilities and to comply with current legislation regarding access. Cllr Marvin said that feedback from recent users had been positive and that there was no evidence of need for a large-scale refurbishment. Other concerns included who would run the facility and how much it would cost to run however, it was agreed that these matters would be considered as part of a business plan which would be put together once a final plan had been drawn up and agreed. Cllr Marvin was not allowed to finish her presentation and the proposal that she and Cllr Hascombe-Brook put forward was not properly discussed.

Cllrs Jackson, Peel and Hadlow will meet with Stacey Kendall, Headteacher of Cheveley Primary School, on Friday 21st September to discuss provision of sports facilities for the school going forward. Cllr Noble will approach Ms Kendall separately to talk about the future of the Community Room.

8. Date of next meeting

9th October.

9. Matters for future consideration

None.

The meeting was closed at 9:50pm.

Signed: Approved and signed by the Chairman

Dated: 9th October 2018