

# Cheveley Pavilion & Recreation Ground Charity

Registered Charity Number 1082799

59 West Street, Isleham, Ely, Cambs, CB7 5SD

Telephone: 01638 780835

Chairman: Mr Ian Jackson

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## **CHEVELEY PAVILION & RECREATION GROUND CHARITY MEETING** **HELD IN CHEVELEY COMMUNITY ROOM** **ON TUESDAY 13<sup>TH</sup> FEBRUARY 2018**

### **MINUTES**

**Present:** Alison Day, Claire Elbrow, Jane Gibson, James Hadlow, Jaquilyn Hascombe-Brook, Ian Jackson, Sheila Marvin, Brent Noble, Tracey Peel, Sallie Thomas and Sue Willows.

**Secretary:** Marilyn Strand

There was 1 member of the public present.

The meeting was opened at 9:20pm.

**1. Apologies and approvals for absence**

None.

**2. Declaration of Pecuniary Interests**

None.

**3. Open Forum for Public Participation**

None.

**4. Approval of Minutes** of the meeting held on 9<sup>th</sup> January 2018 – AGREED and signed by the Chairman.

**5. Matters Arising including reports from the Secretary and Trustees.**

Report from the Secretary (verbal) of work in progress and actions completed:

- SJP Garden Services will be erecting the new fence at the car park week beginning 26<sup>th</sup> February. Mylyn Security have ordered the bollards for the car park and will install them towards the end of February (due to annual leave and other commitments).
- Line Master has said that, due to inclement weather, they have been unable to carry out any work over the last 2 months. However, weather permitting, they hope to carry out the cross-hatching at the car park within the next month.

Other matters reported as follows:

- The Clerk holds a set of keys for the pavilion.
- The Marquees have been put into the left-hand store room and are blocking access to PC documents. The Working Group will coordinate a re-organisation of the left and right and stores in liaison with Cheveley Sports Club.

**6. Finance & Administration**

- (a) Bank account update – all paperwork and ID requested by Nat West has now been provided and the account should be open shortly.

**7. Pavilion & Recreation Ground Matters**

- (a) To consider draft boundary agreement re: 40 High Street – the agreement drawn up by Mr Geddes of Bendall & Sons is acceptable and contains the terms the PC had specified. Mr Geddes will therefore be instructed to continue with no amendments necessary – AGREED.
- (b) Public consultation for skate park and basketball hoop – the first of three consultation events had taken place last Friday and there had been a good turnout. The next two events are scheduled for Sunday 18<sup>th</sup> and Saturday 24<sup>th</sup> February. A small number of responses had been received by email so far. It was agreed that the Clerk would collate all consultation responses before passing them onto Councillors. Addresses will be verified and any responses from non-residents will be clearly marked as such, although these comments will

still be taken into consideration along with those from residents (all personal details will be removed from the responses before being passed onto Councillors) - AGREED.

Cllrs Hadlow and Hascombe-Brook agreed to put together a comprehensive list of pros and cons for the project which will also be taken into consideration before a final decision on the proposal is made – AGREED.

- (c) Update on pavilion improvements/feasibility study – the trustees discussed this and agreed that it needs to be moved forward. Therefore, it was decided that an Extra-Ordinary Meeting be held to allow time to discuss this fully. (see date below at item 7 (h)).
- (d) Update on current projects:
  - Cross-hatching
  - Fencing & bollardsSee item 5 above.
- (e) To consider quotation from Hamill Landscapes re: trimming of Leylandii on southern boundary – the quotation seemed to suggest a light trim and it was therefore agreed to go back to Mr Hamill to clarify whether this was the case before going ahead. It had been hoped that the Leylandii could be cut back much further in line with the fence.
- (f) To consider correspondence from resident re: adult and older children facilities – the trustees will consider the suggestions put forward as part of the overall plan for the pavilion and recreation ground.
- (g) To consider request from PT&FA to waive fee for recreation ground hire for event to raise funds for the school (Spring 2018) – it was agreed not to waive the fee as other charities had paid for their events previously.
- (h) Date of next Pavilion & Recreation Ground Working Group meeting - an Extra-Ordinary Meeting of the Charity (instead of a Working Group meeting) will be held on Monday 26<sup>th</sup> March to discuss pavilion improvements and the feasibility study in more detail – AGREED. An ordinary meeting of the Charity will be held as previously arranged on 13<sup>th</sup> March to discuss all other business.

#### **8. Date of next meeting**

13<sup>th</sup> March; 17<sup>th</sup> April; 8<sup>th</sup> May (AGM).

#### **9. Matters for future consideration**

Trees at recreation ground; hire fees for pavilion and recreation ground, recreation ground wall repairs.

The meeting was closed at 10:10pm.

Signed: Approved and signed by the Chairman Dated: 13<sup>th</sup> March 2018